



City of Mansfield, Ohio

Donald R. Culliver, Mayor

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DIRECTIVE 10-11

DATE: December 7, 2010
TO: All City Departments
FROM: Philip Messer, Service-Safety Director
RE: **HOLIDAY DIRECTIVE**

In accordance with Ordinance 08-043, all city offices will be closed on **Fri., Dec. 31, 2010**, in observance of the **New Year's Day Holiday**.

The following dates the city offices will be closed in **2011**:

Martin Luther King Day – Monday, January 17
President's Day – Monday, February 21
Memorial Day – Monday, May 30
Independence Day – Monday, July 4
Labor Day – Monday, Sept. 5
Columbus Day – Monday, October 10
Veteran's Day – Friday, November 11
Thanksgiving and day after – Thursday & Friday, Nov. 24 & 25
Christmas Day - observed on Monday, December 26

Please notify the employees with your department.

Philip Messer
Service-Safety Director

PM/ce

cc: file