

News Release

City of Mansfield, Ohio

Timothy L. Theaker, Mayor



For Immediate Release

Date: May 1, 2020

Contact: Public Works Director
Dave Remy

Subject: City Building - Re-Opening

Mansfield, OH--Beginning Monday, May 4, 2020, the City Administration Building will re-open for public access. In keeping with Governor DeWine's Responsible RestartOhio guidelines, the building will open under what we are deeming "soft conditions" in that, while the first floor will remain open for Police Department contact, for the general public, access to the remainder of the building will be limited to entering the building through the second floor Park Avenue East entrance, commonly referred to as the court entrance. Individuals desiring to visit a department or area other than the court system will be directed, by signage, to take the second floor elevators to the department they are seeking. Exit from the building will be via the elevators to the second floor and out the exterior doors just off the elevators to the Park Avenue East parking lot. To maintain state guidelines, many employees will continue to work from home or on split shifts so onsite staffing will be minimal. It is strongly suggested that any department you might want to visit should be handled initially by scheduling an appointment. Employees working in the building will be wearing face covering when interacting with the public and each other as well as hand protection and all areas will be regularly sanitized and social distancing will be followed.

In order to alleviate social distancing issues, no in-person filing of city income tax forms will take place. All returns will have to be done through the City's website e-file, interactive return or website pay taxes by phone or internet; or, hard copy delivery using the drop box on first floor of the Administration Building or through the United States Postal Service.

The lobby and drive through window at Utility Collections will also re-open Monday. Social distancing markings will be in place within the lobby. Any customer visiting Utility Collections should use a face covering when using the lobby or if not use the drive through window.

Mindful of the state's extended stay at home order, the City is making every attempt possible to address public safety issues and yet make public access possible. Remember, "we are in this together" with the health and safety of all the paramount issue.

David L. Remy
Public Works Director