



City of Mansfield

Tim Theaker, Mayor

30 N. Diamond Street - Mansfield, OH 44902 – (419)755-9793 Fax-(419)755-9465
Sharon M. May, Community Development and Housing Director
July 12, 2018

To: All City Council Members and City Residents

From: Sharon May, Community Development and Housing Director

Re: Emergency Home Rehabilitation Assistance Program

As per requirements of the U.S. Department of Housing and Urban Development (HUD), all projects carried out with HUD funds must follow competitive bidding standards. As such, the Mansfield Department of Community Development is required to receive two bids on any home rehabilitation project to be undertaken with HUD funding. It has come to my attention, that there are times when certain home rehabilitation projects will not receive the required two bids. When such a circumstance arises, the homeowner will be alerted the second time a project does not receive the necessary bids. If on a third time, a home rehabilitation project does not receive the required two bids, the project will be considered closed. However, the homeowner may contact the Department of Community Development and be placed on the list again and restart the process.

If you have any questions please contact the Department of Community Development at (419) 755-9793.

Sincerely,

Sharon May
Director of Community Development and Housing