



CITY OF MANSFIELD SPECIAL FLOOD HAZARD AREA DEVELOPMENT PERMIT APPLICATION

Bureau of Buildings, Inspections, Licenses and Permits
30 N. Diamond Street, Mansfield, Ohio 44902
Phone : (419)755-9688 www.ci.mansfield.oh.us

Application is hereby made for a SPECIAL FLOOD HAZARD AREA DEVELOPMENT PERMIT as required by the City of Mansfield Ordinance Chapter 1359, for development in an identified flood hazard area. All activities shall be completed in accordance with the requirements of said ordinance. The development to be performed is described below and in attachments hereto. The applicant understands and agrees that:

- The permit applied for, if granted, is issued on the representations made herein;
- Any permit issued may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- Any permit issued on this application will not grant any right or privilege to erect any structure or sue any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The applicant hereby gives consent to the Floodplain Administrator to enter and inspect activity covered under the provisions of the floodplain regulations;
- If issued, the FHA Development Permit form will be posted in a conspicuous place on the premises in plain view; and,
- If issued, the permit will expire if no work is commenced within one year of issuance.

1	Property Owner Information	2	Contractor Information
	Property Owner:		Contractor:
	Contact Name:		Contact Name:
	Address:		Address:
	City, State, Zip:		City, State, Zip:
	Phone:		Phone:
	Email:		Email:

3	Development Site Location Information
3a	Proposed development site address:
3b	Parcel ID No(s):
3c	Directions to Site:

Attach a location map showing the location of the development site relative to adjacent sites. A location map may be a copy of the tax or plat map, including scale, showing the parcel where development activity will occur.

4	Description of Work and Proposed Development (check all that applies):		
4a	Structural Work Description:		
	Residential Use Structures	Non-residential Use Structures	
	<input type="checkbox"/> New structure	<input type="checkbox"/> New structure	
	<input type="checkbox"/> Addition to structure	<input type="checkbox"/> Addition to structure	
	<input type="checkbox"/> Renovations/repairs/maintenance	<input type="checkbox"/> Renovations/repairs/maintenance	
	<input type="checkbox"/> Manufactured home installation	<input type="checkbox"/> Accessory structure	
	<input type="checkbox"/> Accessory structure		
4b	Non-Structural Work Description:		
	<input type="checkbox"/> Filling or grading	<input type="checkbox"/> Dredging or excavation or mining	<input type="checkbox"/> Materials/equipment storage:
	<input type="checkbox"/> Watercourse alteration (any change that occurs within the banks of a watercourse)		
	<input type="checkbox"/> Water supply <input type="checkbox"/> Sewage disposal <input type="checkbox"/> On-Site Septic System	<input type="checkbox"/> Bridge or culvert placement / replacement	

4b	<input type="checkbox"/> Subdivision greater than 50 lots or 5 acres	
	<input type="checkbox"/> Other development greater than 5 acres	
	<input type="checkbox"/> Other/Comments/ Additional activity description:	
4c	Cost of proposed construction:	
4d	Market value of the existing structure:	
4e	Does the proposed development involve a subdivision or other development containing at least 50 lots or 5 acres (whichever is less)? <input type="checkbox"/> Yes <input type="checkbox"/> No if yes, see note e) below.	

NOTES AND ADDITIONAL SUBMITTAL REQUIREMENTS:

- a) *In addition to completion of this form the applicant agrees to submit any additional information required by the floodplain administrator in order to determine that the proposed development is compliant with the local and federal flood damage prevention criteria of the National Flood Insurance Program. Site plans for all development proposals must:*
 - a1. *Be drawn to scale with north arrow.*
 - a2. *Show adjacent properties.*
 - a3. *Show property boundaries, floodway, and floodplain lines.*
 - a4. *Show dimensions of the property.*
 - a5. *Show dimensions and location of existing and/or proposed development(including structures) on the site.*
 - a6. *Show areas to be cut and filled.*
- b) *Applications for residential and non-residential structures must also include:*
 - b1. *A completed Elevation Certificate.*
 - b2. *The proposed lowest floor elevation based on the datum used on the effective Flood Insurance Rate Map and base flood elevation for the site.*
 - b3. *Identification of whether the structure has a basement or enclosure below the lowest floor, and if it contains a basement or enclosure, detailed drawings showing foundation openings to allow passage of floodwaters.*
 - b4. *Description of how building utilities will be protected from flood waters including drawings showing locations of such utilities.*
 - b5. *Detailed description of anchoring system for all mobile and manufactured homes.*
 - b6. *Description of construction materials that will be used below the flood protection elevation.*
 - b7. *Requirements for Channel Modifications in Unnumbered A Zones document completed and sealed by Engineer.*
- c) *An existing structure must comply with the flood protection standards if it is substantially improved (an improvement equal to or greater than 50% of the market value of the structure). The "substantial improvement" definition applies to existing structures only and that once a structure meets the definition of "new construction" any further improvements to that structure must meet "new construction" requirements. For floodplain management purposes "new construction" means structures for which "start of construction" began on or after the effective date of the initial Flood Insurance Rate Map issued by FEMA for the community.*
- d) *Any Pre-FIRM structure within the FHA that has sustained damage from any source (flood, fire, etc...) must be evaluated to determine if the structure is "substantially damaged" (damaged to 50% or more of the market value of the structure). If the structure is "substantially damaged, the structure must be brought into compliance with the flood protection standards.*
- e) *For subdivision proposals greater than 5 acres or 50 lots, or large-scale developments greater than 5 acres, a hydrologic and hydraulic analysis must be conducted to determine base flood elevations in flood hazard areas where no base flood elevations are provided.*
- f) *A Conditional Letter of Map Revision (CLOMR) must be obtained for proposed projects that would result in more than a 1.0 foot increase in BFE on a watercourse that has been studied through detailed hydrologic and hydraulic analyses where BFEs have been specified, but no floodway has been designated OR when a project proposed (totally or partially within the floodway) along a watercourse for which detailed analyses have been conducted and BFEs and a floodway have been designated would result in any (greater than 0.0 foot) increase in the BFE.*
- g) *Applications for non-residential structures proposed to be floodproofed must have a completed FEMA floodproofing certification form attached (can only be completed by a Registered Professional Engineer or Architect).*
- h) *All development proposals determined to be located in a floodway must be accompanied by a hydrologic and hydraulic analysis showing impacts on of the development on flood heights (can only be completed by a Registered Professional Engineer).*
- i) *Development proposals that are considered alterations of a watercourse must be accompanied by an analysis showing that the flood carrying capacity of the watercourse has not been reduced (item b6 above).*

5	I hereby certify that I am the (select one) <input type="checkbox"/> Owner <input type="checkbox"/> Agent for the Owner and that all statements in and attachments to this application		
are a true description of the existing property and the proposed development activity. I understand the development requirements for Special Flood Hazard Area activities per the adopted and agree to abide hereto. I understand that it is my responsibility to obtain all other applicable federal, state, and local permits. I understand that the approval of the submitted application, plans, construction documents or any notations thereon, and issuance of this certificate shall not excuse the owner from complying with all rules and laws of the State and City, all of which are implied to be included herein and made a part thereof, all objections to same are hereby waived by the owner or owner's agent whose signature is hereto attached. I understand that all fees are non-refundable and non-transferable. All official correspondence in connection with this application should be sent to my attention as indicated below.			
		Applicant Name/Title:	
		Applicant Address:	
		City, State, Zip:	
		Phone:	
Applicant Signature	Date	Email:	