

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Action Plan is for the second year of the five-year 2019-2023 Consolidated Plan. The City of Mansfield's Office of Community Development created the plan with public input. The City of Mansfield receives federal grants directly from the U.S. Department of Housing & Urban Development (HUD) from two Community Planning and Development programs: the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program. The Annual Action Plan will detail the general objectives and specific activities, which will be funded to accomplish these goals.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This Consolidated Plan has identified the following goals to be addressed during the five-year Consolidated Plan Period FY 2019– FY 2023:

1. Revitalize Neighborhoods
2. Improve, Maintain, and Expand Affordable Housing
3. Provide Needed Public Services
4. Increase Economic Opportunities
5. Prevent Homelessness
6. Improve and Expand Neighborhood Facilities
7. Planning and Program Administration

Within these goals, the City intends to:

- Expand affordable housing opportunities;
- Maintain and improve the quality of existing affordable housing;
- Rehabilitate and preserve;
- Reduce housing cost burden;
- Provide needed public services;
- Address homelessness issues;
- Improve public facilities serving low and moderate income (LMI) neighborhoods;
- Improve streets and sidewalks in LMI areas and targeted areas;
- Remove barriers to accessibility;
- Expand economic opportunities;
- Provide Mansfield’s special needs and low-income residents with services to improve their self-sufficiency; and
- Removal of blight and blighting influences in neighborhoods

Based on careful consideration of past performances and community input in the planning process, the City looks to the new 5-year Consolidated Plan as a means to expand programs and services into other areas aside from homeowner emergency repair and full rehabilitation of homes, and full looks forward to meeting its future goals.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Mansfield has been a direct recipient of CDBG and HOME grant funds since the inception of these programs. As such, the preparation and development of the current Five Year Consolidated Plan and Second Year Annual Action Plan represents a logical continuation of the City’s past housing assistance and community development programs and builds upon the foundation set forth in prior periods’ Consolidated Plans.

At the end of each program year, the City of Mansfield prepares the Consolidated Annual Performance and Evaluation Report (CAPER), which describes the City’s progress in meeting its identified needs, priorities and goals as set forth in the Consolidated Plan and Annual Action Plan. Through the monitoring of performance measures, the City is able to identify operational improvements, resource allocation issues, and policy questions to be addressed in future years. The full CAPER report for the current program year is available on the city’s website.

Overall, the City of Mansfield continues to strive for success in the implementation of housing assistance and community development programs and services in order to meet the goals and objectives established in the Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

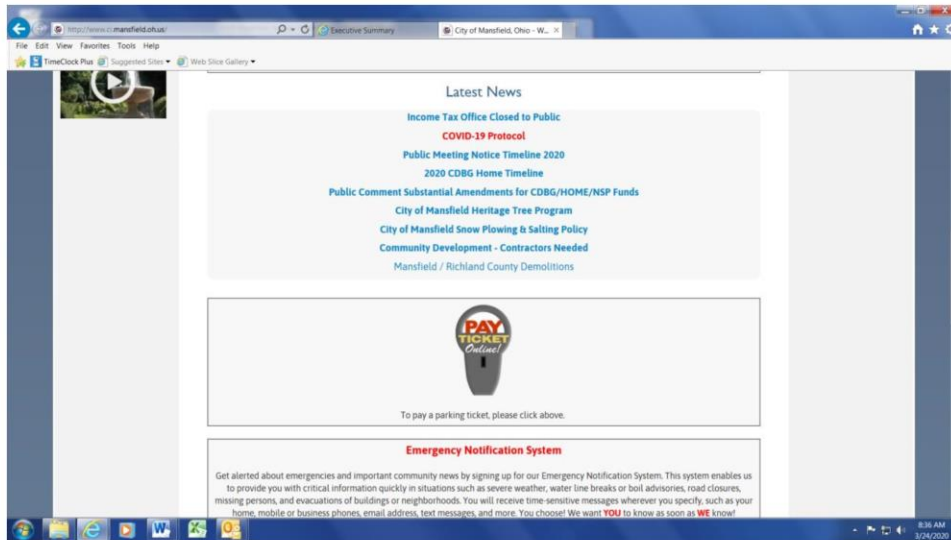
Summary from citizen participation section of plan.

The City of Mansfield's Office of Community Development conducted two public meetings in regards to this year's plan. The City made citizens aware of the meetings by posting notices of the planning schedule in the following locations: local newspaper, local library, Council Chambers lobby, and the City's website. The meetings occurred on January 16th at the local public library and on January 22nd at the North End Community Improvement Collaborative's community room. The public meetings had a total of 15 citizens in attendance, all of which all are accessible to persons with disabilities. Non-English speaking persons are offered accommodations upon request and with advance notice. At each public hearing at Council Chambers, the Five-Year Consolidated Plan and this year's Annual Action Plan was discussed. The discussions included presentations of background information, data, and priorities, and time was allotted for audience questions.

The City of Mansfield Department of Community Development staff provides technical assistance to groups developing proposals for funding assistance under the Consolidated Plan. The Community Development Department held application briefing sessions and program overview presentations in the first half of the public meetings to answer any questions and to assist interested agencies. Offers of technical assistance are included as part of application materials, published notices, and/or made verbally during group meetings. Staff also provides their contact information on the department's website. Technical assistance, on a one-on-one basis, often includes explanations concerning programs, potential projects, application procedures, or application content.

A draft copy of the Annual Action Plan was made available at City Council Chambers and at the City's Community Development Office during the comment period.

The public notice on the City's website, the local newspaper, and the Sign in sheets for the public meetings are included below.



City of Mansfield Annual Action Plan 2020 CDBG/HOME Timeline Website Notice

Website Notice

Annual Action Plan
2020



City of Mansfield Tim Theaker, Mayor

30 N. Diamond Street - Mansfield, OH 44902 - (419)755-0793 Fax: (419)755-0165
Tracy Bond, Community Development and Housing Director

SIGN IN SHEET CDBG/HOME PLANNING PROCESS 2020

MEETING DATE		LOCATION	
Wednesday, January 22, 2020		North End Community Improvement Collaborative 199 North Main Street, Mansfield, OH	
Name	Organization	Email Address	Phone Number
Mona Kneuss	NECIC	mona@necic-ohio.org	419-524-3594
Yolanda Allen	Culliver Read.Ct.	mahoganybrown@yahoo.com	419-522-1072
Ed Tharp	Mansfield Metropolitan Housing Authority	etharp@mansfieldmha.org	419-526-1622 x101
Pam Sellards	Catholic Charities	psellards@toldadivocese.org	419-524-0733 x235
Leona Smith	NECIC	leona@necic-ohio.org	419-522-1611
Justin Collette	NECIC	justin@necic-ohio.org	419-631-8956
Carla James	Culliver Read.Ct.	culli.ver.read@ymh.org	419-523-9895
Suey Bleson	CFE	Suz4.bleson@lfc.com	419-522-4333
Ivorée Bond	Public	ivsheland@annuit.com	419-617-7255
Aretha Grier	Metro	aretha@metropolian.com	419-524-1279 #207
Jean Taddix	City Council		City

SIGN IN SHEET CDBG/HOME PLANNING PROCESS 2020

MEETING DATE	Thursday, January 16, 2020	LOCATION	Mansfield/Richland County Public Library 43 West Third Street, Mansfield, OH
Name	Organization	Email Address	Phone Number
Rebecca Jordan	Culliver LLC	Culliverrecovery@aol.com	419-573-8895
Ike Hickman	PAC of Eric Nixon PC	ihickman@acchr.org	419-589-2520
Jim Tabor	Council/Pub Aff	j.tabor@cc.mansfield,oh	419-564-7107
Allie Witzler	PC Foundation	aw@pcfoundation.org	419-535-7000

Public Meeting Sign in 2

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments received.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments received.

7. Summary

City Council made final appropriation decisions for the 2020-2021 Action plan Budget on April 7, 2020 and took all public comments into consideration. The City of Mansfield proposes to undertake the following housing assistance and community development activities under its FY 2020 Annual Action Plan:

14 programs were funded with HOME and CDBG funds in this Action Plan that support the stated goals and activities.

- 2 programs were aimed at providing emergency and full home rehabilitation.
- 8 programs provided public services including transportation, community gardens, youth services, and a diaper bank.
- 2 planning and administrative services included HOME and CDBG Administration.
- 1 public facility improvement for The Friendly House.
- 1 LEAD remediation program for the PHA, MMHA.

- 1 CHDO, yet to be determined. 1 Capacity Building funded for CHDO interest.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MANSFIELD	Community Development
HOME Administrator	MANSFIELD	Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency responsible for the development of this Action Plan 2020-2021 is the City of Mansfield's Office of Community Development. The Department of Community Development is also responsible for the administration of the City of Mansfield's CDBG and HOME funds.

Consolidated Plan Public Contact Information

Ms. Tracy Bond, Community Development and Housing Director, City of Mansfield. 30 North Diamond Street, 8th Floor, 44902 Phone: 419.755.9795 Fax: 419.755.9465 tbond@ci.mansfield.oh.us

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Mansfield worked with a broad range of organizations seeking input for the 2020 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Mansfield has consulted with many organizations to enhance services including the Department of Codes and Permits. In addition, the City has consulted with the local health department in the remediation of lead-based paint hazards.

The City fosters relationships with other agencies including the local housing authority, apartment complexes and citizens in seeking solutions to fair housing issues within the jurisdiction.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Mansfield participates in the Mansfield-Richland County Housing Consortium and Continuum of Care (COC) to coordinate between government, mental health, and other service agencies, the Annual Action Plan reflects the same goals and objectives.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Mansfield does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	North End Community Improvement Collaborative
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A planning meeting occurred at the North End Community Improvement Collaborative seeking input from a variety of local stakeholders. Additionally, this organization is interested in CHDO status and affordable housing and consultations have happened throughout the year as they work toward their goals.
2	Agency/Group/Organization	City of Mansfield
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Other government - Local Grantee Department

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Economic Development Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization received an invitation for participation in the planning process. A public hearing was conducted in City Council Chambers seeking input on the 2020 Annual Plan.
3	Agency/Group/Organization	Mansfield Metropolitan Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization received an invitation to participate in and comment on all phases of the annual plan process. This included community meetings, public hearings and application briefing to explain the project application process.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Erie County Continuum of Care Region 3	Continuum of Care goals are reflected in housing and service activities within the Annual Plan. Erie County Continuum of Care is the Region 3 Homeless Crisis Region lead agency.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City's Office of Community Development published a notice in the local newspaper outlining the dates, times, and locations of the public meetings. A notice was also published on the City's website, Council Chambers, the public library, the Community Development Office, and agencies were emailed the schedule informing the public on the activities.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Summary of response/attendance The City of Mansfield organized a community meeting for reviewing community data, resources available and planning process on January 16, 2020. See sign-in sheet uploaded.	No comments received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Minorities Non-targeted/broad community	The City of Mansfield organized a community meeting for reviewing community data, resources available and planning process on January 22, 2020. See sign-in sheet uploaded.	No comments received.	N/A	
3	Internet Outreach	Non-targeted/broad community	The City of Mansfield posted the Public Hearing Schedule and meeting schedule on the City's website which remained available online during the public notification period.	No comments received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	On March 3 a public hearing was conducted in City Council Chambers. The meetings were held 3 times. Part 1 continued on March 10, 2020. Part 2 for public affairs committee recommendations continued to March 31, 2020.	No comments received.	N/A	
5	Hard copy available at DCD front desk	Non-targeted/broad community	The City of Mansfield made a hard copy of the draft 2020-2021 Action Plan available at the Community Development Office's front desk for public viewing and invited any comments during the public comment period.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The 5-year Consolidated Plan for 2019-2023 must identify the federal, state, local, and private resources expected to be available to the City of Mansfield to address priority needs and specific objectives identified in the Strategic Plan. The City of Mansfield is a direct entitlement community for two HUD-funded programs: the Community Development Block Grant (CDBG) Program and the HOME Investment Partnership (HOME) Program; and receives an annual allocation of Federal funding from the U.S. Department of HUD for these programs. Below is a

breakdown of these anticipated funding resources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	874,455	0	0	874,455	2,550,000	CDBG funds will leverage private funding as well as other public funding from local, state, and federal funding sources.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	277,949	0	0	277,949	750,000	HOME funds will leverage private funding as well as other public funding from local, state, and federal funding sources.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County utilizes a Land Bank program in which distressed homes are demolished and a fresh yard is installed. These properties are then put up for sale to the adjacent homeowner or a developer at a reduced price, which allows the City and its residents an opportunity to reduce blight, have a larger green space, and increase property values by tearing down dilapidated structures.

Discussion

The City will collaborate with local service provider agencies to enhance its affordable housing and supportive service delivery. The goal of this effort will be maximizing available resources in the leveraging of additional private, local, state, or federal funding sources. A second goal will be to assist low-and moderate-income home owners, the homeless, low-income elderly, persons with mental and physical disabilities, and other special needs populations. The City will seek creative partnerships with private lenders, community-based nonprofit organizations and other state and local agencies to provide affordable housing and other public service/community development activities to improve the quality of life for all of its residents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Revitalize Neighborhoods	2019	2023	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	City-wide CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area Census Tracts 4,5, 6, 31 Census Tracts 7,8,9,10,13,15,16, 21.01 Mansfield City Corridors	Housing and Homelessness Public Services Economic Opportunities St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Neighborhood Facilities Public Improvements Planning Grant Writing Mansfield City Corridors	CDBG: \$874,455 HOME: \$277,949	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted Housing Code Enforcement/Foreclosed Property Care: 50 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Improve, Maintain, and Expand Affordable Housing	2019	2023	Affordable Housing Homeless	City-wide CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area Census Tracts 4,5, 6, 31 Census Tracts 7,8,9,10,13,15,16, 21.01 Mansfield City Corridors	Housing and Homelessness Public Services St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Neighborhood Facilities Public Improvements Planning Mansfield City Corridors	CDBG: \$874,455 HOME: \$277,949	Homeowner Housing Rehabilitated: 30 Household Housing Unit Direct Financial Assistance to Homebuyers: 6 Households Assisted Other: 1 Other
3	Provide Needed Public Services	2019	2023	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City-wide	Public Services	CDBG: \$131,168	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Improve & Expand Neighborhood Facilities	2019	2023	Homeless Non-Homeless Special Needs Non-Housing Community Development	City-wide CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area Census Tracts 4,5, 6, 31 Census Tracts 7,8,9,10,13,15,16, 21.01 Mansfield City Corridors	Housing and Homelessness Public Services Economic Opportunities St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Neighborhood Facilities Public Improvements Planning Mansfield City Corridors	CDBG: \$874,455 HOME: \$277,949	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Other: 1 Other
5	Increase Economic Opportunities	2019	2023	Non-Housing Community Development any	City-wide Census Tracts 4,5, 6, 31 Airport Industrial Parks Complex	Economic Opportunities St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Mansfield City Corridors	CDBG: \$874,455	Businesses assisted: 2 Businesses Assisted Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Homelessness Prevention	2019	2023	Homeless Non-Housing Community Development	City-wide	Housing and Homelessness	CDBG: \$874,455 HOME: \$277,949	Homelessness Prevention: 10 Persons Assisted Other: 1 Other
7	Planning and Program Administration	2019	2023		City-wide	Housing and Homelessness Public Services Economic Opportunities St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Neighborhood Facilities Public Improvements Planning Grant Writing Mansfield City Corridors	CDBG: \$174,891 HOME: \$27,795	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Revitalize Neighborhoods
	Goal Description	<p>The City will administer activities to improve the physical condition, health, and safety of residential and mixed-use neighborhoods with projects such as but-not-limited to street improvements, sidewalks and parks in LMI areas, and other activities identified in the Priority Needs SP-25 and Strategic Goals SP-45 sections of the Plan. Activities such as this are city-wide and based on need and strategic targeting.</p> <p>Projects for this year include those to address slum and blighted areas with improvements to infrastructure and housing, code enforcement, and targeted geographic areas such as the St. Pete's District/OhioHealth Hospital aka West End Neighborhood.</p> <p>Public services include UMADAOP with youth education/job training with activities that remove slum and blight in blighted wards of Mansfield, through partnering with the Codes Department and Richland County Land Bank, for example. Activity includes the Target Areas.</p>
2	Goal Name	Improve, Maintain, and Expand Affordable Housing
	Goal Description	<p>The City will administer programs to improve, maintain, and expand owner housing. Activities at the City and through public services recipients this year that address housing include emergency monthly housing payments, LEAD remediation, and the S.A.L.T. program to help train youth while working with the City to clean up properties.</p> <ul style="list-style-type: none"> • Home repair projects will sustain the availability of affordable housing for LMI households whose dwelling units will be repaired to address safety and health issues and/or brought up to local building and property maintenance standards, as well as funds for emergency repairs. This goal will work alongside code enforcement to correct violations identified following code enforcement activities. • The City currently has received two proposals for affordable rental housing projects and is working with the organizations to qualify their projects. • Other eligible housing activities are identified in the Priority Needs SP-25 section and the Strategic Goals SP-45 section. <p>The City has a contract with the County for its Fair Housing activities, which typically costs several thousand dollars a year.</p>

3	Goal Name	Provide Needed Public Services
	Goal Description	<p>The City will provide public services and assist others with services that maintain and improve neighborhood and household stability. Goals this year include public transportation, projects for youth, city parks, and transportation and subsistence payments.</p> <p>Supported activities may also include technical assistance to public or nonprofit entities to increase their capacity to carry out eligible neighborhood revitalization or economic development activities. Target Areas may receive priority.</p> <p>The City may administer programs intended to educate youth with leadership/job training; offer emergency payments for rent/mortgage/utilities; improve access, increase availability and improve coordination of public services for housing; and parks and recreation programs for LMI and special needs residents.</p>
4	Goal Name	Improve & Expand Neighborhood Facilities
	Goal Description	<p>May include construction of new, maintenance, and improvements of public facilities such as:</p> <p>Senior Centers, Youth Centers, Childcare Centers, Community Centers, Parks and Recreation Facilities, Libraries, Education Centers, Centers for those with disabilities, Neglected/abused children centers, and Healthcare facilities.</p> <p>Other activities are listed in the Priority Needs SP-25 and Strategic Goals SP-45 sections. Priority may be given to Target Areas.</p>
5	Goal Name	Increase Economic Opportunities
	Goal Description	<p>The City's goal for expanding economic opportunities is to provide programs that will improve the accessibility of services for labor skill upgrading that will benefit LMI residents who are either unemployed or underemployed. These may include job training and entrepreneurship activities, among others. Estimated Revolving Loan program income for this year of \$148,480.75 is included in the estimated funding.</p> <p>The SP-25 Priority Needs and the SP-45 Strategic Goals identify activities and goals related to economic development and economic opportunity.</p>

6	Goal Name	Homelessness Prevention
	Goal Description	
7	Goal Name	Planning and Program Administration
	Goal Description	Administrative

Projects

AP-35 Projects – 91.220(d)

Introduction

The 2020-2021 Annual Action Plan includes 13 "projects" in two entitlement grant programs - CDBG and HOME, two of which are administration. There are three national objectives under the CDBG program that all projects must meet.

- 1) CDBG regulations require that no less than 70% of a grant can be awarded to projects that benefit low- and moderate-income persons.
- 2) CDBG funds may aid in the prevention or elimination of slum and blighted conditions.
- 3) CDBG funds may be utilized to address other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

The CDBG Program is flexible and allows the City to determine how best to meet the needs of its low- and moderate-income residents. The goals established in the Consolidated Plan guide the City in awarding CDBG funds.

The City of Mansfield will certify that 70% of the aggregate expenditure of CDBG funds will benefit persons of low and moderate incomes.

For HOME and CDBG housing-related projects, activities will be implemented wherever LMI household beneficiaries are located in the City. This is to provide assistance where eligible households reside.

Project Title

CDBG Administration

Emergency Repair

Target Area West End (St. Pete's District OhioHealth Mansfield Hospital)

City Wide Neighborhood Improvements

Mansfield Metropolitan Housing Authority Lead Remediation

Friendly House Window Replacements

NECIC Community Garden and Grant Program

Richland County Transit Dial-a-Ride

Catholic Charities HOPE Food Pantry

City of Mansfield Parks & Recreation Interns & Summer Activities
 UMADAOP S.A.L.T. Program

Culliver Reading Center
 Mansfield Metropolitan Housing Authority Emergency Monthly Housing Payments

Home Rehabilitation
 Home Administration
 CHDO Community Housing Development Organization

Projects

#	Project Name
1	CDBG Administration
2	Emergency Repair
3	Target Area West End Neighborhood
4	City Wide Improvements
5	Mansfield Metropolitan Housing Authority Lead Remediation
6	Friendly House Window Replacements
7	Richland County Transit Dial-a-Ride
8	NECIC Community Garden and Grant Program
9	Catholic Charities HOPE Food Pantry
10	Culliver Reading Center
11	City of Mansfield Parks and Recreation Interns
12	City of Mansfield Parks Summer Activities
13	UMADAOP SALT
14	Mansfield Metropolitan Housing Authority Emergency Monthly Housing Payments
15	HOME Administration
16	CHDO Community Housing Development Organization
17	CHDO NECIC Capacity Building
18	Housing Rehabilitation

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Programs that benefit low-mod households and limited clientele populations receive priority in annual funding. The City has budgeted approximately 15% of the 2020 CDBG funding to Public Service activities.

Nearly all public service programs are offered citywide to low- and moderate-income residents.

There are no obstacles to addressing underserved needs with the exception of the amount of funds available to the City and the lack of a designated CHDO at this time. This year, the City has awarded a percentage of its CHDO set-aside to NECIC for capacity building.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	City-wide CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area Census Tracts 4,5, 6, 31 Census Tracts 7,8,9,10,13,15,16, 21.01 Airport Industrial Parks Complex Mansfield City Corridors
	Goals Supported	Revitalize Neighborhoods Improve, Maintain, and Expand Affordable Housing Provide Needed Public Services Improve & Expand Neighborhood Facilities Increase Economic Opportunities Homelessness Prevention Planning and Program Administration
	Needs Addressed	Housing and Homelessness Public Services Public Improvements Neighborhood Facilities Economic Opportunities St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Mansfield City Corridors Planning Grant Writing
	Funding	CDBG: \$174,891
	Description	HUD regulations for CDBG Program require that the City administer a large volume of program related activities. CDBG funds contribute to salaries and related administrative expenses.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	N/A
	Planned Activities	Administration and Planning

2	Project Name	Emergency Repair
	Target Area	City-wide
	Goals Supported	Revitalize Neighborhoods Improve, Maintain, and Expand Affordable Housing Improve & Expand Neighborhood Facilities Homelessness Prevention
	Needs Addressed	Housing and Homelessness Neighborhood Facilities St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Mansfield City Corridors
	Funding	CDBG: \$102,708
	Description	Emergency repair rehabilitation funding to be used throughout the City and Target Areas for those who LMI qualify.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 10 LMI households.
	Location Description	LMI households
	Planned Activities	Emergency repair for homeowners; and activities may also include other qualifying repair or rehabilitation CDBG activities listed in the Needs and Goals sections of the Plan. \$102,707.69 for 2020 funds. \$108,795.25 for 2019 Funds. Total of \$421,390.51 remaining year's funds.
3	Project Name	Target Area West End Neighborhood
	Target Area	CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area
	Goals Supported	Revitalize Neighborhoods Improve, Maintain, and Expand Affordable Housing Provide Needed Public Services Improve & Expand Neighborhood Facilities Increase Economic Opportunities Homelessness Prevention Planning and Program Administration

	Needs Addressed	Housing and Homelessness Public Services Public Improvements Neighborhood Facilities Economic Opportunities St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Mansfield City Corridors Planning Grant Writing
	Funding	CDBG: \$125,000
	Description	Funds directed to activities within this neighborhood for revitalization.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	LMI Area
	Location Description	See attached maps (located in Consolidated Plan). Area includes both sides of the bordering corridor streets.
	Planned Activities	Priority given to corridors of the neighborhood. Types of activities that address a variety of needs include many of which are listed in the Needs and Goals sections and can be referenced there. Infrastructure improvements and activities to improve or remove slum and blight such as street lighting, sidewalks, retaining walls, demolition, or other activities for LMI area benefit are a priority. Housing improvements for LMI household benefit may also occur within this targeted strategy.
4	Project Name	City Wide Improvements
	Target Area	City-wide CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area Mansfield City Corridors

Goals Supported	<p>Revitalize Neighborhoods</p> <p>Improve, Maintain, and Expand Affordable Housing</p> <p>Provide Needed Public Services</p> <p>Improve & Expand Neighborhood Facilities</p> <p>Increase Economic Opportunities</p> <p>Homelessness Prevention</p> <p>Planning and Program Administration</p>
Needs Addressed	<p>Housing and Homelessness</p> <p>Public Services</p> <p>Public Improvements</p> <p>Neighborhood Facilities</p> <p>Economic Opportunities</p> <p>St. Pete's & OhioHealth Hospital District</p> <p>Targeted Neighborhood Improvements</p> <p>Mansfield City Corridors</p> <p>Planning</p> <p>Grant Writing</p>
Funding	CDBG: \$220,688
Description	Initiatives to address deterioration of neighborhoods in housing and infrastructure; slum and blight across the City, which includes those outside the Target Areas.
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	City-wide LMI Areas and Target Area(s).
Planned Activities	<p>Priority given to corridors of neighborhoods. Facilitate public infrastructure improvements and activities to improve or remove deterioration such as street, street lighting, sidewalks, parks, retaining walls, demolition, or other activities for LMI area benefit are a priority. Housing improvements for LMI household benefit may also occur within this targeted strategy.</p> <p>The removal of barriers to accessibility is also part of this need. Activities may also include those listed in the Needs and Goals sections of the Consolidated Plan.</p>

5	Project Name	Mansfield Metropolitan Housing Authority Lead Remediation
	Target Area	City-wide
	Goals Supported	Improve, Maintain, and Expand Affordable Housing Homelessness Prevention
	Needs Addressed	Housing and Homelessness
	Funding	CDBG: \$60,000
	Description	Lead Remediation and/or Abatement in rental housing that will be prioritized to those families that have a child with an elevated blood lead level of greater than 5 micrograms per deciliter.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	5 families
	Location Description	City Wide LMI Eligible
	Planned Activities	Lead based paint evaluation and reduction of hazards activities.
6	Project Name	Friendly House Window Replacements
	Target Area	City-wide CDBG Eligible Census Tracts Census Tracts 4,5, 6, 31
	Goals Supported	Improve & Expand Neighborhood Facilities
	Needs Addressed	Neighborhood Facilities
	Funding	CDBG: \$60,000
	Description	Public Facility Window Replacement
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1,000
	Location Description	380 N. Mulberry St., Mansfield, Ohio, 44902
	Planned Activities	Replace 41 remaining windows with new energy efficient windows.

7	Project Name	Richland County Transit Dial-a-Ride
	Target Area	City-wide
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$30,000
	Description	Funds will be used to leverage additional matching funds from other local agencies, State/Federal agencies, to continue operating public bus transportation ridership program and continue the established fixed route for low to moderate income persons.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	100
	Location Description	City-Wide
	Planned Activities	Transportation
8	Project Name	NECIC Community Garden and Grant Program
	Target Area	CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area Census Tracts 4,5, 6, 31
	Goals Supported	Revitalize Neighborhoods Provide Needed Public Services Improve & Expand Neighborhood Facilities Increase Economic Opportunities
	Needs Addressed	Public Services Targeted Neighborhood Improvements
	Funding	CDBG: \$16,224
	Description	To assist with coordination of raising Richland Community Garden Network and Community Garden Grant Program
	Target Date	12/31/2021

	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	Garden Sites throughout the City in LMI areas.
	Planned Activities	
9	Project Name	Catholic Charities HOPE Food Pantry
	Target Area	City-wide CDBG Eligible Census Tracts
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$10,000
	Description	Staffing the food pantry which provides food provisions to needy families.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	300
	Location Description	2 Smith Ave, Mansfield, Ohio
	Planned Activities	Provide food for those in need.
10	Project Name	Culliver Reading Center
	Target Area	Census Tracts 4,5, 6, 31
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$22,394
	Description	CDBG funds will be used to assist the reading program serving targeted income populations of youth and families within census tracts where 90% of families fall below 2005 of the poverty level.
	Target Date	12/31/2021

	Estimate the number and type of families that will benefit from the proposed activities	10
	Location Description	Mansfield's North End
	Planned Activities	Summer Reading and After School programs.
11	Project Name	City of Mansfield Parks and Recreation Interns
	Target Area	CDBG Eligible Census Tracts
	Goals Supported	Provide Needed Public Services Improve & Expand Neighborhood Facilities
	Needs Addressed	Public Services Neighborhood Facilities Economic Opportunities
	Funding	CDBG: \$12,800
	Description	The Summer Recreational Internship will be used to staff the Parks and Recreation Summer program. The funds will be used to hire ten interns to oversee recreational activities.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	Select parks throughout LMI census tracts.
	Planned Activities	Staffing for summer recreation programs.
12	Project Name	City of Mansfield Parks Summer Activities
	Target Area	CDBG Eligible Census Tracts
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$2,000
	Description	Activities for the summer parks programs.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	20
	Location Description	At select parks within LMI census tracts.
	Planned Activities	Funds for supplies for activities.
13	Project Name	UMADAOP SALT
	Target Area	CDBG Eligible Census Tracts St. Pete's and OhioHealth Hospital Target Area Census Tracts 4,5, 6, 31 Census Tracts 7,8,9,10,13,15,16, 21.01 Mansfield City Corridors
	Goals Supported	Revitalize Neighborhoods Provide Needed Public Services
	Needs Addressed	Public Services Economic Opportunities Targeted Neighborhood Improvements
	Funding	CDBG: \$13,250
	Description	The Student Achievement Leadership Training (SALT) Program is focused on drug prevention for at-risk youth, eliminating community blight, and creating youth economic development activity through education and mentoring services.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 youth
	Location Description	Eligible LMI census tracts
	Planned Activities	The funds will be used as a contribution to staff the mentoring program.
14	Project Name	Mansfield Metropolitan Housing Authority Emergency Monthly Housing Payments
	Target Area	City-wide

	Goals Supported	Improve, Maintain, and Expand Affordable Housing Provide Needed Public Services Homelessness Prevention
	Needs Addressed	Housing and Homelessness Public Services
	Funding	CDBG: \$24,500
	Description	Emergency monthly housing payments up to 3-months of assistance for a total payment of no more than \$1,500 to eligible families for foreclosure prevention and emergency rental payment, as well as security and utility deposits.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	15
	Location Description	City-Wide
	Planned Activities	Emergency monthly housing payments up to 3-months of assistance for a total payment of no more than \$1,500 to eligible families for foreclosure prevention and emergency rental payment, as well as security and utility deposits.
15	Project Name	HOME Administration
	Target Area	City-wide
	Goals Supported	Planning and Program Administration
	Needs Addressed	Housing and Homelessness Planning
	Funding	HOME: \$27,795
	Description	Administrative funding for the HOME Investment Partnerships Program. Actual Amount \$27,794.90
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A

	Location Description	N/A
	Planned Activities	Administration
16	Project Name	CHDO Community Housing Development Organization
	Target Area	City-wide
	Goals Supported	Revitalize Neighborhoods Improve, Maintain, and Expand Affordable Housing
	Needs Addressed	Housing and Homelessness Targeted Neighborhood Improvements
	Funding	HOME: \$33,354
	Description	Funds are set aside for an eligible CHDO to perform tasks in accordance with HOME program rules. This is a percentage of those funds left undesignated. Actual Amount \$33,353.88
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Funds are set aside for an eligible CHDO to perform tasks in accordance with HOME program rules. This is a partial amount of the set-aside since there is an organization receiving a portion for capacity building.
17	Project Name	CHDO NECIC Capacity Building
	Target Area	City-wide Census Tracts 4,5, 6, 31
	Goals Supported	Revitalize Neighborhoods Improve, Maintain, and Expand Affordable Housing
	Needs Addressed	Housing and Homelessness Targeted Neighborhood Improvements
	Funding	HOME: \$8,338
	Description	Percentage of set-aside for building the capacity of the organization to apply for CHDO designation. Actual Amount \$8,338.47
	Target Date	12/31/2021

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Capacity building funds.
18	Project Name	Housing Rehabilitation
	Target Area	City-wide
	Goals Supported	Revitalize Neighborhoods Improve, Maintain, and Expand Affordable Housing Homelessness Prevention Planning and Program Administration
	Needs Addressed	Housing and Homelessness St. Pete's & OhioHealth Hospital District Targeted Neighborhood Improvements Mansfield City Corridors
	Funding	HOME: \$208,462
	Description	Allocated monies will be used to benefit LMI households within the City of Mansfield with full rehabilitation. Actual Amount \$208,461.75
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3 LMI households should benefit from this project.
	Location Description	LMI households
	Planned Activities	Allocated monies will be used to benefit LMI households within the City of Mansfield with full rehabilitation. Activities may also include other qualifying rehab activities listed in the Needs and Goals sections of the Consolidated Plan. \$208,461.75 for 2020 Funds. \$666,627 showing previous years' remaining balance to be used for repair and/or reallocated in the future.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Mansfield is a diverse community with a minority population of 14,389 representing 29.9% of the total population according to the 2010 United States Census. The most recent data shows that 7 of the 17 Census Tracts and 13 of the 28 Census Block Groups in the City qualify as low to moderate income eligible area. The CRA Housing study map located in the Consolidated Plan is a visual reference for this. In addition, the Needs and Market analysis sections of the Consolidated Plan describe the needs and levels of minority concentration and issues that impact that population across the City. Many of the Public Service Activities and Housing Repair/Rehabilitation, as examples, will take place in census tracts of greater concentration of minorities and/or serve these individuals specifically through the programs.

Geographic Distribution

Target Area	Percentage of Funds
City-wide	86
CDBG Eligible Census Tracts	
St. Pete's and OhioHealth Hospital Target Area	14
Census Tracts 4,5, 6, 31	
Census Tracts 7,8,9,10,13,15,16, 21.01	
Airport Industrial Parks Complex	
Mansfield City Corridors	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Geographic distribution of the project priorities aims at serving the maximum number of LMI population. Some of the programs are based on LMI concentration in the geographic area and others are based on individual income qualification or removing spot slum and blight and those programs are citywide serving primarily income qualified individuals. The NA and MA sections of the Consolidated Plan, as well as the Strategic SP sections of the Plan identify the need to be strategic through targeting funding, including geographically in the hardest hit census tracts and the West End Target Area.

The West End Target Area will receive a total among all projects specifically called for in the budget at this time to be 14% of CDBG funds at \$125,000 for area improvements and activities related to slum/blight. The remaining 86% includes administration and improvements for targeted neighborhoods,

public services activities, and funds for housing repair.

Discussion

The City aims at meeting or exceeding serving 70% LMI residents and primarily targets projects in the census-designated low and moderate income area areas. However, some projects merit funding as serving income qualified individuals city-wide.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Mansfield will provide emergency and full home rehabilitations with the allocated monies from this year's plan to eligible families within the Wards and City limits. These programs are described in detail under Section AP-35 "Projects". A percentage of CHDO funds have been awarded to the North End Community Improvement Collaborative (NECIC) to order to help build their capacity to become a community development housing organization (CHDO) focused on affordable housing.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	25
Special-Needs	0
Total	25

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	25

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Mansfield will provide emergency and full home rehabilitations with the allocated monies from this year's plan to eligible families within the Wards and City limits.

AP-60 Public Housing – 91.220(h)

Introduction

The Mansfield Metropolitan Housing Authority is approved to administer 1,855 Section 8 units, which allow families more flexibility than certificates in the selection of a housing unit. The number of Section 8 Vouchers fluctuates as units are added or removed from the inventory.

Actions planned during the next year to address the needs to public housing

The Mansfield Metropolitan Housing Authority (MMHA) will undertake the following:

1. Continue to apply for Mainstream Housing funding and other appropriate funding for the disabled population;
2. Administer Section 8 housing in the amount of 1,855 vouchers;
3. Administer self-sufficiency programs to promote employment and educational opportunities;
4. Apply for additional grant funds to assist various family types based on established need.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

MMHA provides programs to help Section 8 Housing Choice Voucher program participants achieve homeownership. The Family Self-Sufficiency program can assist in buying a home. The FSS is a voluntary program designed to help families achieve financial independence, by helping families repair their credit, get out of debt, earn their college degrees, find well-paying jobs, and purchase homes.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Mansfield Metropolitan Housing Authority is listed as a "High Performer" with the Department of Housing and Urban Development.

Discussion

MMHA has nearly 800 families on the Section 8 waiting list. Section 8 vouchers are typically popular because the tenant can choose a housing structure located away from conventional public housing

units, which gives them flexibility in choosing where they will live.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

- Reaching out to homeless persons (especially unsheltered persons) and assessing their individual need.

- 1. Addressing the emergency shelter and transitional housing needs of homeless persons. Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again. Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections program and institutions); or receiving assistance from public or private agencies that address housing, health, social services, employment , education, or youth needs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The primary goal of the City is to end chronic homelessness, to ensure chronically homeless people are moving into safe, decent, and affordable housing with appropriate and adequate services. The strategy to achieve this goal consists of offering flexible services and housing opportunities to assist their future of ending homelessness which includes:

- Involvement in the planning process through the Continuum of Care Process.
- Support of on-going efforts of future and existing supportive housing in the City of Mansfield.
- Support social service agencies in assisting chronically homeless people by directing them to informational programs like Richland County's 211.
- Continue to support the HMIS system through the Homeless Coalition to collect data about chronically homeless people and identify services needed. The collected data will also provide

direction to the City in allocating the local resources to better address the homeless needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

Richland County 211 provides an intake process and performs the initial centralized screening to determine primary and urgent needs. Emergency shelter services and transitional housing are provided to homeless persons through the Harmony House, with the goal of re-housing. The Harmony House has currently outgrown its shelter space.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Mansfield's 10 Year Plan to end Homelessness is based on four main strategies which include:

Prevention- Taking a proactive approach to keeping the homeless housed and educating the community on related issues.

Harmony House - Getting homeless people into transitional and permit housing as quickly as possible.

System Change - Ensuring people have access to supportive services to maintain housing stability, improving system effectiveness.

Building Community Capacity - Coordinating local, state, and national resources in the community, monitoring and improving agency capacity to service, and tracking programs.

The Continuum of Care has a monitoring process to determine whether homeless agencies are performing satisfactory and effectively addressing homeless needs. The monitoring process requires all Continuum of Care grantees to submit quarterly HMIS reports.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Richland County Mental Health and Substance Abuse organizations work diligently with all of the agencies to ensure persons in need of assistance receive assistance before homelessness occurs.

Discussion

Institutional/ public monthly committee meetings are held to keep the public informed of local policy to prevent prison re-entry.

Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family.

Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated.

Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Mansfield has no taxing policies that would negatively impact the development of affordable housing or residential investment; housing taxes are based solely on the assessed value of the property. Land use controls include zoning, building code requirements and fees which are uniform to all types of residential development and present no barriers to affordable housing or residential development. There are no fees, charges, growth limits, or other policies that affect the return on residential investment. Land costs are reasonable and the City of Mansfield has no impact fees.

The City is currently working to establish CRA status city-wide which would encourage investment by waiving additional property tax increases on improvements. This is anticipated to be formalized this year, 2020.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

With the ongoing discussion related to visible and invisible barriers with neighborhood groups and non-profit agencies in preparing for the completion of this year's Action Plan recommendations for the City of Mansfield are as follows:

- Establish CRA for residential and commercial incentives
- Financial Education for residents of Mansfield
- Workforce Development
- Increase the supply of affordable housing
- Code Enforcement to include new policies for Landlord Maintenance Enforcement which may include changes to address vacant properties such as Vacant Property Registration requirements and more
- Codes Department continuing to work with Developers and the Economic Development Department for new projects

The solution to affordable housing in Mansfield is a long term commitment to continue dealing with the problem. The City of Mansfield cannot meet all housing needs alone. Partnerships between local government, private and non-profit developers and residents are required to create more affordable

housing opportunities. Housing stability is an indicator of a person's ability to meet other basic needs.

- The City of Mansfield is dedicated to removing barriers to housing choices in our community. The City, County and the State are strongest when everyone has equal access to safe and affordable housing. Every five years, the City of Mansfield Community Development is required to submit an Analysis of Impediment Plan. The City of Mansfield will hold it and its community partners accountable for these outcomes and will monitor the actions set forth in this plan. The Community Development Department will continue to work with its partners to seek to fund and support the enforcement of Fair Housing Laws. The City has a contract with the County for its Fair Housing activities, which typically costs several thousand dollars a year. The City will continue to participate with the Richland County Homeless Coalition to ensure that discrimination complaints are appropriately addressed. We have increased our efforts with the Mansfield Public Library and 211.
- Economic Development: The City of Mansfield has leveraged private investments in businesses to expand employment opportunities. These efforts increase jobs offered to low and moderate-income applicants who qualify as long term employment. The City of Mansfield has used its City Revolving Loan Program, Small Business Technical Assistance / MBE and WBE, Downtown Mansfield, Inc., Brain Tree Program, to the expansion of employment opportunities for female and minority households who have the highest poverty rate. The City has improved its streets, parks, public service, and citizens.

Discussion:

Mansfield Affirmative Marketing Procedures

The Mansfield Department of Community Development's CDBG and Home programs shall continue to inform the public, potential tenants, and property owners about policy and Fair Housing laws through:

- Placing ads in the local newspaper, City's web-site, and passing out Fair Housing brochures.
- We will continue to provide written information to housing organizations and during neighborhood meetings.
- We will conduct training when requested by tenants or housing organizations.

The City of Mansfield works with the County to take Fair Housing complaint calls and escalate those complaints to the Ohio Civil Rights Commission when there is a potential Fair Housing violation. A yearly contract is for the estimated funding for Fair Housing. Each Year the County is supplied with the information for the number of hours and complaint calls regarding Fair Housing issues and activities by the City for the City and for the County.

AP-85 Other Actions – 91.220(k)

Introduction:

Throughout this section, the City of Mansfield addresses a number of items to strengthen the community and the implementation of projects and activities of this Annual Action Plan as described below.

Actions planned to address obstacles to meeting underserved needs

The biggest obstacle facing the City in trying to meet underserved needs is financial, resulting from the continuing decrease in HUD funding for CDBG and HOME programs over the years. In the last fifteen years, Mansfield's CDBG entitlement grant has decreased from nearly one and half million dollars to approximately \$850,000 in FY 2019, a decrease of near 50%. Likewise, the City's HOME grant has decreased in the last ten years from just under four hundred thousand dollars to just over two hundred thousand dollars in FY 2019, a decrease of near 50%. To overcome this obstacle, Mansfield seeks out opportunities to leverage funding whenever possible, through partnerships, other grant programs, foundations or local funds.

The City continues to reach out to recruit contractors and MBE and WBE businesses with flyers, mailings, outreach at community and neighborhood meetings, posters, word-of-mouth, contractor sessions, talking to other communities about best practices, and more.

Actions planned to foster and maintain affordable housing

As described in great detail in sections of this Annual Action Plan, the City of Mansfield has allocated a portion of its CDBG and HOME dollars to projects designed to expand and preserve affordable housing for low and moderate income households.

Under its combined CDBG and HOME FY 2020-2021 allocations, the City has budgeted nearly \$320,000 dollars for affordable housing projects and capacity building. These projects include direct financial assistance to LMI households for emergency housing rehabilitation programs, and full home rehabilitation activities, as well as a percentage of funds set aside for the development of a designated CHDO.

These affordable housing projects represent approximately 35% of the total amount of HUD funding allocated by the City for 2020-2021. In addition, other funding allocations for this year may involve additional repair of homes and as the City continues development discussions with interested

applicants, they are hopeful there will be new construction of affordable housing in the years to come.

Actions planned to reduce lead-based paint hazards

The City of Mansfield will continue procuring contractors who have the required credentials including the HUD Lead Safe Housing Rule and the Environmental Protection Agencies Rehabilitation, Repair, and Paint Rule for all contracts under \$25,000. For contracts over \$25,000, a lead abatement license is required.

New this year the City is funding the Mansfield Metropolitan Housing Authority to purchase LEAD detection equipment and to assist with the remediation of LEAD in 5-6 homes. It is hopeful that this partnership will be the start of a collaboration between the City and the Housing Authority for future LEAD grants.

Actions planned to reduce the number of poverty-level families

The City of Mansfield utilizes CDBG funding for rehabilitation and public service.

- Rehabilitation and repair assists LMI who cannot afford maintenance and improvements.
- The public service component utilizes transportation services which enable transportation of disabled and poverty level participants access to work and schooling opportunities. The City also provides funding to educate at-risk youth to for leadership/job training/entrepreneurship. The City will also fund other children's programs, including a summer program in the City Parks Department and at the Culliver Reading Center. We will also use funding for a food pantry program and community gardens in LMI areas. The City will also fund emergency monthly housing payments to assist to homeowners or tenants with mortgage payments, deposits, and utilities to prevent foreclosure and keep those needing emergency assistance from being homeless, effectively reducing their cost burden.

The City has outlined a strategy in SP-70 of the Strategic Plan in the 2019-2023 Consolidated Plan.

Actions planned to develop institutional structure

The City's Department of Community Development will continue to provide technical assistance to nonprofit and neighborhood organizations in their efforts to attain CHDO status as well as those interested in developing affordable housing projects. The City will also continue to work with neighborhood-focused organizations (e.g., North End Community Improvement Collaborative, and the Housing Consortium) in order to improve communication and coordination of efforts in affordable housing, community, and economic development opportunities. In addition, the Richland County Foundation and the City are stakeholders in other initiatives happening in Mansfield; one being the Downtown Improvement Board. The City has established and participated in an advisory group for the West End Target Area, effectively increasing the participation of other departments inside the City other than Community Development, including the Codes and Permits Department and the Engineering Department. The Community Development Department has begun discussions with the Foundation as well about the new Consolidated Plan and other community plans including the Mansfield Rising Plan. Forming and fostering these additional partnerships going forward is one way that the City plans to address this gap as identified in SP-40 of the Strategic Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

Actions to enhance coordination in 2020 between housing and social service providers will encourage collaboration in service for the homeless and near homeless populations through the Richland County Homeless Coalition as well as meetings with local County Commissioners, other governmental agencies, and developers. In addition, the local Richland County Foundation is a funder for many area organizations/social service agencies and they have been in conversation with the City as far as needs

and enhancing coordination/forming partnerships to best serve the community.

Discussion:

All of the foregoing issues and activities serve to strengthen the City's efforts to carry out the goals and policies established in the Consolidated Plan (Five-Year Strategic Plan) and Annual Action Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

This section provides information regarding various program specific requirements for the CDBG and HOME programs under which the City of Mansfield has been allocated funding by the U.S. Department of HUD for various housing and community development projects and activities to be undertaken in this Annual Action Plan.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	179,520
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	179,520

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Mansfield has coordinated before with Richland County Community Action, Ground Level Solutions, Richland County Health Department and Area Agency on Aging to assist low income families with home rehabilitation. For a limited time which expires quickly, the local banking institutions offer the Welcome Home Grants- (Down Payment Assistance Program) for LMI applicants every year during the spring, and they have other programs and loan packages to assist with homeownership.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The amount of subsidy to recapture is limited to the direct homebuyer assistance that was provided. If HOME is used for down payment assistance, which at this time has previously been allocated to CDBG, the City of Mansfield will recapture the prorated HOME subsidy from the net available proceeds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Mansfield has a procedure in place to insure affordability of HOME assisted housing (24 CFR Sec. 92.254 of Home Regs.). FT Homebuyer or DP Assistance is subject to recapture restrictions including pay back. If a home is sold during the initial 5-year period repayment of the down payment assistance is required, reduced by the period of time in occupancy by the eligible owner. The instrument is a five year, forgivable note where 20% is forgiven for each year the eligible household remains in the unit. The full home rehabilitation program at the City is structured the same, although this has most recently not been with units acquired with HOME funds; rather, it is based on the improvement and affordability period for existing homeowners in need.

The City of Mansfield continues to work at finding a qualified experienced Community Housing Development Organization (CHDO) that meets the guidelines of the United States Department of

Housing and Urban Development.

In regards to Minority Outreach efforts, all contract bids include equal opportunity and the City makes efforts to reach minorities to work with the CDBG & HOME programs through flyers, individual letters, community meetings, and to encourage our awarded contractors to work with minority suppliers and sub-contractors.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Mansfield does not plan to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Attachments

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
 Expiration Date: 01/31/2009

Application for Federal Assistance SF-424		Version 02
* 1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
* 3. Date Received: <input type="text"/>		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
4. Applicant Identifier: <input type="text"/>		
3a. Federal Entity Identifier: <input type="text" value="34-8001786"/>		* 5a. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
6. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="The City of Mansfield"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="34-8001783"/>		* c. Organizational OUNB: <input type="text" value="127367048000"/>
d. Address:		
* Street: <input type="text" value="30 N. Diamond St"/>		
Street2: <input type="text"/>		
* City: <input type="text" value="Mansfield"/>		
County: <input type="text"/>		
* State: <input type="text" value="Ohio"/>		
Province: <input type="text"/>		
* Country: <input type="text"/>		
* Zip / Postal Code: <input type="text" value="44802"/>		
e. Organizational Unit:		
Department Name: <input type="text"/>		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>		* First Name: <input type="text" value="Timothy"/>
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Theaker"/>		
Suffix: <input type="text"/>		
Title: <input type="text"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="419-755-8628"/>		Fax Number: <input type="text"/>
* Email: <input type="text" value="theaker@cmansfield.oh.us"/>		

Application for Federal Assistance SF-424	Version 02
9. Type of Applicant 1: Select Applicant Type: C: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: The Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 	
CFDA Title: 	
* 12. Funding Opportunity Number: 	
* Title: This is a HOME grant for the Entitlement Participating Jurisdiction of Mansfield, Ohio.	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): 	
* 15. Descriptive Title of Applicant's Project: This funding will assist the office of Community Development with the funding of HOME services in the amount of \$277,949.	
Attach supporting documents as specified in agency instructions.	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
* a. Applicant: OH-12	* b. Program/Project: <input type="text"/>	
Attach an additional list of Program/Project Congressional Districts if needed. <input type="text"/>		
17. Proposed Project:		
* a. Start Date: 7/1/2020	* b. End Date: 6/30/2021	
18. Estimated Funding (\$):		
* a. Federal: \$277,949		
* b. Applicant:		
* c. State:		
* d. Local:		
* e. Other:		
* f. Program Income: \$41,013		
* g. TOTAL: \$318,962		
* 19. Is Application Subject to Review by State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.		
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any remaining terms. If I accept an award, I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input checked="" type="checkbox"/> ** I AGREE		
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>		
Authorized Representative:		
Prefix: Mr.	* First Name: Timothy	
Middle Name:	<input type="text"/>	
* Last Name: Theaker	<input type="text"/>	
Suffix:	<input type="text"/>	
* Title: Mayor, City of Mansfield	<input type="text"/>	
* Telephone Number: 419-755-9826	Fax Number: <input type="text"/>	
* Email: theaker@cmansfield.oh.us	<input type="text"/>	
* Signature of Authorized Representative: 	* Date Signed: 4-30-20	

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Standard Form 424 (Revision 10/2008)
 Prescribed by OMB Circular A-102

Application for Federal Assistance SF-424		Version 02
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision * If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received:	4. Applicant Identifier:	
6a. Federal Entity Identifier: 84-6001785		* 6b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
B. APPLICANT INFORMATION:		
* a. Legal Name: The City of Mansfield		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 84-6001785		* c. Organizational OMBE: 12736704000
d. Address:		
* Street:	30 N. Diamond St	
Street2:		
* City:	Mansfield	
County:		
* State:	Ohio	
Province:		
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	44802	
e. Organizational Units		
Department Name:	Division Name:	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	Mr.	* First Name: Timothy
Middle Name:		
* Last Name:	Theaker	
Suffix:		
Title:		
Organizational Affiliation:		
* Telephone Number:	419-755-9826	Fax Number:
* Email:	theaker@ci.mansfield.oh.us	

Application for Federal Assistance SF-424	Version 02
9. Type of Applicant 1: Select Applicant Type: C: City or Township Government	
Type of Applicant 2: Select Applicant Type: _____	
Type of Applicant 3: Select Applicant Type: _____	
* Other (specify): _____	
* 10. Name of Federal Agency: The Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: _____	
CFDA Title: _____	
* 12. Funding Opportunity Number: _____	
* Title: This is a CDBG grant for the Entitlement Participating Jurisdiction of Mansfield, Ohio.	
13. Competition Identification Number: _____	
Title: _____	
14. Areas Affected by Project (Cities, Counties, States, etc.): _____	
* 15. Descriptive Title of Applicant's Project: This funding will assist the office of Community Development with the funding of CDBG services in the amount of \$674,455.	
Attach supporting documents as specified in agency instructions.	

Application for Federal Assistance 6F-424		Version 02
16. Congressional Districts Of:		
* a. Applicant: OH-12	* b. Program/Project: <input type="text"/>	
Attach an additional list of Program/Project Congressional Districts if needed. <input type="text"/>		
17. Proposed Project:		
* a. Start Date: 7/1/2020	* b. End Date: 6/30/2021	
18. Estimated Funding (\$):		
* a. Federal: \$874,468		
* b. Applicant:		
* c. State:		
* d. Local:		
* e. Other:		
* f. Program Income: \$166,149		
* g. TOTAL: \$1,040,618		
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.		
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms I accept on award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.		
Authorized Representative:		
Prefix: Mr.	* First Name: Timothy	
Middle Name:	<input type="text"/>	
* Last Name: Theaker	<input type="text"/>	
Suffix:	<input type="text"/>	
* Title: Mayor, City of Mansfield	<input type="text"/>	
* Telephone Number: 419-755-9628	Fax Number: <input type="text"/>	
* Email: theaker@ci.mansfield.oh.us	<input type="text"/>	
* Signature of Authorized Representative: 	* Date Signed: 4-30-20	

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