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March 12, 2020

## CITY OF MANSFIELD COVID-19 PROTOCOL

## **General Background on COVID-19**

If you are looking for a reliable source of information and updates on the virus, please refer to the Centers for Disease Control & Prevention website at www.cdc.gov

The Ohio Department of Health has been doing daily updates at 2:00 p.m. on the situation in Ohio. Their website is odh.ohio.gov

Richland Public Health is also able to provide information regarding COVID-19. Their website address is <u>richlandpublichealth.org</u> or they can be reached at 419.774.4500.

## **Limit Close Contact**

Hand sanitizers have been placed at entrances of the City Building and you are highly encouraged to use it. Hand sanitizers have also been placed throughout the building, in offices and at our elevators.

Department heads are encouraged to assess their department's functions and provide options for the public to access services remotely if possible.

Assess outside meetings involving travel.

Hosting gatherings in a space large enough to allow social distancing (6 feet is suggested).

The City Building will remain open and observe normal hours until further notice.