



City of Mansfield

Tim Theaker, Mayor

30 N. Diamond Street - Mansfield, OH 44902 - (419)755-9793 Fax-(419)755-9465
Sharon M. May, Community Development and Housing Director
December 7, 2017

To: All City Council Members and City Residents

From: Sharon May, Community Development and Housing Director

Re: Emergency Home Rehabilitation Assistance

Over the past several years, the Mansfield Community Development Department has had an extensive waiting list for individuals on the emergency rehab list. Currently, that list is dwindling. As such, the financial limit for an emergency rehab project will be increased by the City from \$14,999 to \$22,500. However, before an individual can be deemed eligible to receive assistance the following criteria may be satisfied:

- 1- The applicant must be the current owner of record of the property and occupy said property.
- 2- The applicant must be current on all property taxes and/or be on a payment plan.
- 3- The applicant's property must not be subject to a land contract.
- 4- The applicant must be current on the property's mortgage.
- 5- The applicant must have all utilities in his/her name and must be current or on a payment plan for said utilities.
- 6- The applicant must have insurance on the property.
- 7- The applicant's property must not be located in a flood plain.
- 8- The applicant must meet all income guidelines as provided by the U.S. Department of Housing and Urban Development.
- 9- The applicant must not have received a full rehab on the property in the last fifteen years.
- 10- The applicant must not have received an emergency rehab in the past twelve months or a total of three emergency rehabs in the past ten years.
- 11- The applicant is clear of any bankruptcy filings for the last twenty-four months.

***It is within the discretion of the Director of Community Development and Housing to waive one or more of the above stated criteria, if emergency circumstances exist and if allowable by U.S. Department of Housing and Urban Development.**

If you have any questions please contact the Department of Community Development at (419) 755-9793.

Sincerely,

Sharon May
Director of Community Development and Housing