

**City of Mansfield, Ohio  
Finance Department  
February 2023  
Summary Report**

**Linn Steward, CPA  
Finance Director**

# City of Mansfield, Ohio

## Statement of Budget Analysis and Cash Summary by Fund

February 28, 2023

Seventeen percent (17%) of the year has elapsed as of February 28, 2023. Therefore, **actual** revenue and expenditures should be at, or near, 17% of **budgeted** revenue and expenditures.

The City received \$10,497,701 in Federal Funding for the American Rescue Plan in June 2021. We received the second tranche of \$10,497,701 in June 2022. Council passed ordinance 21-075 to accept the funds. These funds are to be used to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024. See ARPA Project Status Report for more details.

As of February 28, 2023, the City received 12.40% of overall estimated revenue and expended 8.15% of overall appropriations.

The City's overall cash balance as of February 28, 2023 was \$89,625,017.04.

Income tax collections (excluding penalty, interest and court costs) as of February 28, 2023 are at 16.95% of budgeted estimates. As a comparison, income tax collections (excluding penalty, interest and court costs) as of February 28, 2022 were at 16.86% of budgeted estimates. Overall, income tax receipts (including penalty, interest and court costs) show a year-over-year increase of \$282,072.64 or 5.27%. Please see the Income Tax Activity page for additional information.

### **General Fund (101)**

Overall, the General Fund received 16.23% of estimated revenue, and expended 9.36% of appropriations.

Excluding intergovernmental transfers, the General Fund has received 16.30% of estimated revenue.

The General Fund's overall cash balance at February 28, 2023 was \$10,569,158.19 with a cash balance available for expenditures of \$9,021,462.90.

<b>General Fund Overall Cash Balance</b>	<b>\$10,569,158.19</b>
Less:	
Encumbrances as of 2/28/23	1,512,979.67
Due to Other Governments <sup>1</sup>	34,695.91
Accounts Payable	19.71
<b>Cash Balance Available for Expenditure<sup>2</sup></b>	<b>9,021,462.90</b>

<sup>1</sup> Due to Other Governments and Accounts Payable represents pending payments to vendors, State tax and/or pension agencies, and other withholdings related to prior payroll periods for which payment is not yet due.

<sup>2</sup> The "Cash Balance Available for Expenditure" is the overall amount available for expenditures.



City of Mansfield Statement of Budget Analysis and Cash Summary by Fund Through February 28, 2023		Carryover Balance Available For Appropriation	(Annual Budget Includes Budget Adjustments to Carryover Purchase Orders)																		YTD Repayment of Manuscript Debt	Month Ending Cash Balance*	Year-To-Date Encumbrances																		
			Revenues						Expenditures																																
			Annual Budget Analysis						Annual Budget Analysis																																
Fund Type	Cash Reserved'	Jan. 1, 2023 Unencumbered Cash Balance	Amended Budget	Year-To-Date Revenue	Change in Accts Receivable	Change in Deferred Revenue	Year-To-Date Revenue	% of Actual Received	Annual Budget	Budget Adjustment	Amended Budget	Year-To-Date Expenditures	Change in Accts Payable	Change in Due to Other Govts	Change in Due to Other Funds	Year-To-Date Expenditures	% of Actual Used	Advances	YTD Repayment of Manuscript Debt	Month Ending Cash Balance*	Year-To-Date Encumbrances																				
* - To arrive at the Month Ending Cash Balance add and subtract columns as noted.		Add					Add									Subtract		Add		Total	Subtract from Total for Cash Available																				
<b>Capital Projects:</b>																																									
404 - Street Resurfacing	442,112.64	2,667,316.30	4,070,208.00	689,761.26	0.00	0.00	689,761.26	16.95%	6,214,606.00	161,969.69	6,376,575.69	178,693.74	0.00	0.00	0.00	178,693.74	2.80%	0.00	0.00	3,620,496.46	37,910.00																				
409 - Ohio Public Works Commission	0.00	0.00	500,000.00	0.00	0.00	0.00	0.00	0.00%	500,000.00	0.00	500,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00																				
417 - Reid Industrial/Miller Farm Project	0.00	70,704.29	0.00	0.00	0.00	0.00	0.00	0.00%	70,704.00	0.00	70,704.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	70,704.29	0.00																				
418 - Police Capital Equipment	2,500.00	24,443.88	0.00	0.00	0.00	0.00	0.00	0.00%	22,740.00	2,500.00	25,240.00	1,386.50	0.00	0.00	0.00	1,386.50	5.49%	0.00	0.00	25,557.38	1,113.50																				
419 - Electrical Service Upgrade	0.00	5,542.93	2,000.00	0.00	0.00	0.00	0.00	0.00%	5,542.00	0.00	5,542.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	5,542.93	0.00																				
420 - Fire Capital Equipment	0.00	682,273.66	325,000.00	18,892.33	0.00	0.00	18,892.33	5.81%	326,493.00	0.00	326,493.00	326,472.57	0.00	0.00	0.00	326,472.57	99.99%	0.00	0.00	374,693.42	0.00																				
421 - WWTP Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00																				
422 - Capital Equipment	0.00	209,391.50	0.00	2,258.87	0.00	0.00	2,258.87	0.00%	324,828.00	0.00	324,828.00	455.98	0.00	0.00	0.00	455.98	0.14%	0.00	0.00	211,194.39	975.18																				
423 - Permanent Improvement	0.00	29,224.69	0.00	0.00	0.00	0.00	0.00	0.00%	29,224.00	0.00	29,224.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	29,224.69	0.00																				
424 - Water Meter Improvement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00																				
425 - Downtown Improvements	0.00	422,140.18	240,000.00	0.00	0.00	0.00	33,745.00	14.06%	240,000.00	0.00	240,000.00	58,000.00	0.00	0.00	0.00	58,000.00	24.17%	0.00	0.00	397,885.18	0.00																				
426 - Water Treatment Plant Improvement	26,532,961.54	181,279.88	276,800.00	98,014.02	0.00	0.00	98,014.02	0.00%	12,986,695.00	26,532,961.54	39,519,656.54	1,393,385.22	0.00	0.00	0.00	1,393,385.22	3.53%	0.00	0.00	25,418,870.22	25,317,621.32																				
427 - Crime Lab Equipment Fund	10,597.17	23,068.05	28,000.00	24,196.16	0.00	0.00	24,196.16	86.41%	53,975.00	10,597.17	64,572.17	1,228.17	0.00	0.00	0.00	1,228.17	1.90%	0.00	0.00	56,633.21	9,369.00																				
428 - MPD Training Facility Fund	16,287.10	384.39	0.00	64.85	0.00	0.00	64.85	0.00%	0.00	16,287.10	16,287.10	4,254.60	0.00	0.00	0.00	4,254.60	26.12%	0.00	0.00	12,481.74	12,032.50																				
<b>Total Capital Projects Funds</b>	<b>27,004,458.45</b>	<b>4,315,769.75</b>	<b>5,442,008.00</b>	<b>866,932.49</b>	<b>0.00</b>	<b>0.00</b>	<b>866,932.49</b>	<b>15.93%</b>	<b>20,774,807.00</b>	<b>26,724,315.50</b>	<b>47,499,122.50</b>	<b>1,963,876.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,963,876.78</b>	<b>4.13%</b>	<b>0.00</b>	<b>0.00</b>	<b>30,223,283.91</b>	<b>25,379,021.50</b>																				
<b>Total Operating Funds</b>	<b>41,865,451.86</b>	<b>32,811,721.86</b>	<b>107,559,783.49</b>	<b>11,705,578.07</b>	<b>0.00</b>	<b>(14,778.63)</b>	<b>11,690,799.44</b>	<b>10.87%</b>	<b>142,897,770.00</b>	<b>41,459,533.37</b>	<b>184,357,303.37</b>	<b>13,203,947.33</b>	<b>3.14</b>	<b>(5,956.52)</b>	<b>44.67</b>	<b>13,209,856.04</b>	<b>7.17%</b>	<b>0.00</b>	<b>0.00</b>	<b>73,158,117.12</b>	<b>41,463,353.31</b>																				
<b>Debt Service:</b>																																									
301 - Debt Service	0.00	96.66	4,160,330.00	0.00	0.00	0.00	0.00	0.00%	4,160,330.00	0.00	4,160,330.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	96.66	4,067,796.66																				
<b>Enterprise:</b>																																									
502 - Water Operating	1,545,518.70	2,344,071.43	9,820,531.00	1,898,654.78	0.00	(2,923.18)	1,895,731.60	19.30%	13,261,831.00	1,242,599.94	14,504,430.94	1,508,298.36	0.00	(400.71)	0.00	1,508,699.07	10.40%	0.00	0.00	4,276,622.66	3,232,756.65																				
503 - Sewer Operating	3,738,126.41	5,373,375.99	13,915,000.00	2,781,067.10	41,249.20	(10,649.40)	2,811,666.90	20.21%	19,569,602.00	3,580,715.62	23,150,317.62	1,692,383.00	(3.14)	(1,878.60)	0.00	1,694,264.74	7.32%	0.00	0.00	10,228,904.56	7,998,689.31																				
504 - Airport Operating	269,931.91	50.00	1,190,810.00	69,805.27	113,402.48	0.00	183,207.75	15.39%	1,190,810.00	251,271.22	1,442,081.22	161,497.80	0.00	(16.11)	0.00	161,513.91	11.20%	0.00	0.00	291,675.75	349,529.99																				
<b>Total Enterprise Funds</b>	<b>5,553,577.02</b>	<b>7,717,497.42</b>	<b>24,926,341.00</b>	<b>4,749,527.15</b>	<b>154,651.68</b>	<b>(13,572.58)</b>	<b>4,890,606.25</b>	<b>19.62%</b>	<b>34,022,243.00</b>	<b>5,074,586.78</b>	<b>39,096,829.78</b>	<b>3,362,179.16</b>	<b>(3.14)</b>	<b>(2,295.42)</b>	<b>0.00</b>	<b>3,364,477.72</b>	<b>8.61%</b>	<b>0.00</b>	<b>0.00</b>	<b>14,797,202.97</b>	<b>11,580,975.95</b>																				
<b>Internal Service:</b>																																									
601 - Garage Operating	175,660.46	0.00	1,756,547.00	80,095.15	0.00	0.00	80,095.15	4.56%	1,756,547.00	134,903.32	1,891,450.32	255,288.69	0.00	(509.49)	42.57	255,755.61	13.52%	0.00	0.00	0.00	746,746.96																				
602 - Information Technology	5,838.52	0.00	914,834.00	122,194.38	0.00	0.00	122,194.38	13.36%	914,834.00	4,683.28	919,517.28	128,024.44	0.00	(8.46)	0.00	128,032.90	13.92%	0.00	0.00	0.00	201,776.71																				
603 - Utility Collections	38,329.57	1,500.00	2,093,441.00	240,989.42	0.00	0.00	240,989.42	11.51%	2,093,441.00	27,819.06	2,121,260.06	279,313.78	0.00	(5.21)	0.00	279,318.99	13.17%	0.00	0.00	1,500.00	290,219.73																				
606 - Health Insurance	0.00	1,115,767.00	11,293,141.00	2,105,410.25	0.00	0.00	2,105,410.25	18.64%	11,293,141.00	0.00	11,293,141.00	2,105,410.25	0.00	0.00	0.00	2,105,410.25	18.64%	0.00	0.00	1,115,767.00	69,345.81																				
607 - Property/Liability Insurance	31,138.15	0.00	645,000.00	0.00	0.00	0.00	0.00	0.00%	645,000.00	31,138.15	676,138.15	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	31,138.15	31,138.15																				
608 - Workers' Compensation	5,062.00	748,644.11	727,016.00	28,112.60	0.00	0.00	28,112.60	3.87%	727,016.00	4,928.00	731,944.00	634,008.00	0.00	0.00	0.00	634,008.00	86.62%	0.00	0.00	147,810.71	17,428.00																				
<b>Total Internal Service Funds</b>	<b>256,028.70</b>	<b>1,865,911.11</b>	<b>17,429,979.00</b>	<b>2,576,801.80</b>	<b>0.00</b>	<b>0.00</b>	<b>2,576,801.80</b>	<b>14.78%</b>	<b>17,429,979.00</b>	<b>203,471.81</b>	<b>17,633,450.81</b>	<b>3,402,045.16</b>	<b>0.00</b>	<b>(523.16)</b>	<b>42.57</b>	<b>3,402,525.75</b>	<b>19.30%</b>	<b>0.00</b>	<b>0.00</b>	<b>1,296,215.86</b>	<b>1,356,655.36</b>																				

City of Mansfield Statement of Budget Analysis and Cash Summary by Fund Through February 28, 2023		Carryover Balance Available For Appropriation	(Annual Budget Includes Budget Adjustments to Carryover Purchase Orders)																					
			Revenues							Expenditures														
			Annual Budget Analysis							Annual Budget Analysis														
Fund Type	Cash Reserved <sup>1</sup>	Jan. 1, 2023 Unencumbered Cash Balance	Amended Budget	Year-To-Date Revenue	Change in Accts Receivable	Change in Deferred Revenue	Year-To-Date Revenue	% of Actual Received	Annual Budget	Budget Adjustment	Amended Budget	Year-To-Date Expenditures	Change in Accts Payable	Change in Due to Other Govts	Change in Due to Other Funds	Year-To-Date Expenditures	% of Actual Used	Advances	YTD Repayment of Manuscript Debt	Month Ending Cash Balance*	Year-To-Date Encumbrances			
* - To arrive at the Month Ending Cash Balance add and subtract columns as noted.		Add	Add			Add										Subtract		Add		Total	Subtract from Total for Cash Available			
<b>Trust:</b>																								
702 - Sub- Division	0.00	38,293.43	0.00	0.00	0.00	0.00	0.00%	38,293.00	0.00	38,293.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	38,293.43	0.00			
703 - Unclaimed Money	0.00	98,906.14	10,000.00	0.00	0.00	0.00	0.00%	10,000.00	0.00	10,000.00	3,794.00	0.00	0.00	0.00	0.00	3,794.00	37.94%	0.00	0.00	95,112.14	0.00			
707 - Adopt-A-Park	0.00	9,438.70	0.00	0.00	0.00	0.00	0.00%	9,438.00	0.00	9,438.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	9,438.70	0.00			
708 - Safety Town	0.00	32,228.62	12,000.00	200.00	0.00	0.00	1.67%	16,039.00	0.00	16,039.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	32,428.62	2,344.11			
710 - Shade Tree	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00			
<b>Total Trust Funds</b>	<b>0.00</b>	<b>178,866.89</b>	<b>24,000.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.83%</b>	<b>75,770.00</b>	<b>0.00</b>	<b>75,770.00</b>	<b>3,794.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,794.00</b>	<b>5.01%</b>	<b>0.00</b>	<b>0.00</b>	<b>175,272.89</b>	<b>2,344.11</b>			
<b>Agency:</b>																								
802 - OSP Fines/Law Library	0.00	0.00	70,000.00	5,886.43	0.00	0.00	5,886.43	8.41%	70,000.00	0.00	70,000.00	5,886.43	0.00	0.00	0.00	5,886.43	8.41%	0.00	0.00	0.00	64,113.57			
803 - Sewer/Street Opening	620.00	57,697.21	50,000.00	0.00	0.00	0.00	0.00%	50,000.00	620.00	50,620.00	120.00	0.00	0.00	0.00	0.00	120.00	0.24%	0.00	0.00	58,197.21	500.00			
805 - Building Security	2,333.33	65,449.36	150,000.00	0.00	0.00	0.00	0.00%	150,000.00	2,333.33	152,333.33	14,492.22	0.00	0.00	0.00	0.00	14,492.22	9.51%	0.00	0.00	53,290.47	2,333.33			
808 - Transient Occupancy Tax	0.00	0.00	285,000.00	25,863.11	0.00	0.00	25,863.11	9.07%	285,000.00	0.00	285,000.00	25,863.11	0.00	0.00	0.00	25,863.11	9.07%	0.00	0.00	0.00	129,568.44			
811 - Board of Building Standards	541.83	28.25	7,000.00	500.95	0.00	0.00	500.95	7.16%	7,000.00	405.29	7,405.29	405.29	0.00	0.00	0.00	405.29	5.47%	0.00	0.00	665.74	3,700.00			
813 - Demolition Appeal Bond Fund	300.00	64,380.00	100,000.00	0.00	0.00	0.00	0.00%	100,000.00	300.00	100,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	64,680.00	300.00			
814 - Flexible Spending Account	0.00	29,985.51	90,000.00	11,155.43	0.00	0.00	11,155.43	12.39%	98,500.00	0.00	98,500.00	19,862.82	0.00	0.00	0.00	19,862.82	20.17%	0.00	0.00	21,278.12	0.00			
<b>Total Agency Funds</b>	<b>3,795.16</b>	<b>217,540.33</b>	<b>752,000.00</b>	<b>43,405.92</b>	<b>0.00</b>	<b>0.00</b>	<b>43,405.92</b>	<b>5.77%</b>	<b>760,500.00</b>	<b>3,658.62</b>	<b>764,158.62</b>	<b>66,629.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66,629.87</b>	<b>8.72%</b>	<b>0.00</b>	<b>0.00</b>	<b>198,111.54</b>	<b>200,515.34</b>			
<b>Total All Funds</b>	<b>47,678,852.74</b>	<b>42,791,634.27</b>	<b>154,852,433.49</b>	<b>19,075,512.94</b>	<b>154,651.68</b>	<b>(28,351.21)</b>	<b>19,201,813.41</b>	<b>12.40%</b>	<b>199,346,592.00</b>	<b>46,741,250.58</b>	<b>246,087,842.58</b>	<b>20,038,595.52</b>	<b>0.00</b>	<b>(8,775.10)</b>	<b>87.24</b>	<b>20,047,283.38</b>	<b>8.15%</b>	<b>0.00</b>	<b>0.00</b>	<b>89,625,017.04</b>	<b>58,671,640.73</b>			

<sup>1</sup> - Includes carryover purchase orders and Due to Other Governments

## City of Mansfield Reconciliation of Cash Balance

As of February 28, 2023

<u>Bank Account</u>	<u>Balance</u>
Park National Bank General Checking Account	\$ 741,870.30
Park National Bank Payroll Holding Account	\$ (2,368.08)
Park National Bank Payroll Sweep Account	\$ 218,350.99
Park National Bank Utility Collections Holding Account	\$ 102,125.65
Park National Bank Utility Collections Sweep Account	\$ 1,915,635.95
Park National Bank Income Tax Refund Account	\$ -
Park National Bank Injection Well Donation Checking Account	\$ 4,065.25
Park National Bank Fire Response/Transport Checking Account	\$ -
Flexible Spending Account	\$ 21,278.12
Park National Bank Escrow Accounts	\$ -
<u>Community Development</u>	
Park National Bank CDBG Checking Account	\$ 17,822.73
Park National Bank CDBG RL Savings Account	\$ 149,030.96
Park National Bank CDBG RR RLF Savings Account	\$ 3,388.43
Park National Bank EDA RLF Checking Account	\$ 495.85
Park National Bank EDA RLF Savings Account	\$ 71,279.89
Park National Bank EDA Holding Checking Account	\$ 1.51
Park National Bank NSP Checking Account	\$ -
Park National Bank NSP RLF Savings Account	\$ 99,955.93
Park National Bank NSP Demo Savings Account	\$ -
Park National Bank HOME Checking Account	\$ 494.73
Park National Bank HOME RLF Savings Account	\$ 31,960.95
Park National Bank Home Escrow Checking Account	\$ 11,374.16
Park National Bank Home ARP Checking Account	\$ 50.09
<u>Total Community Development Accounts</u>	<u>\$ 385,855.23</u>
Park National Bank Threshold Account	\$ 2,500,000.00
Investment Portfolio	\$ 83,733,808.63
<u>Petty Cash / Cash Drawers</u>	
General Fund (101)	\$ 2,620.00
Safety Service Fund (214)	\$ 225.00
Airport Fund (504)	\$ 50.00
Utility Collections Fund (603)	\$ 1,500.00
<u>Total Petty Cash</u>	<u>\$ 4,395.00</u>
<b>TOTAL CASH</b>	<b><u>\$ 89,625,017.04</u></b>

# City of Mansfield, Ohio

## Investments and Interest Revenue

January 1, 2023 through February 28, 2023

The investment portfolio consists of public funds in high yield savings accounts, US Treasury Bonds & Notes, and Agency Bonds. Investments reflect the majority of cash in the budget. Checking and Saving Accounts hold cash for day-to-day operations. When cash is not being used for current operations, that money is invested within the guidelines set forth in the City's Investment Policy.

The book value of our current investments with Meeder for Water Bond Funds total \$21,219,245.50 and \$38,871,487.14 for General Funds. Park National currently holds all monies invested by Meeder as custodians of the funds.

The City also invested short-term funds with Star Ohio for some of the Water Bond Funds. The value of those investments on February 28 was \$4,186,104.28.

Due to the timing of some of our investments, we are required to purchase accrued interest. Our net interest earned on investments as of February 28 was \$322,406.53. The remaining \$12,815.00 of interest is related to tax enforcement, and mortgage and loan interest revenue.

As of February 28, in addition to our investments with Meeder and Star Ohio, the City had \$19,456,971.71 in its high yield savings accounts with Park National Bank that includes funds designated for the American Rescue Plan.

Our total investment portfolio as of February 28 was \$83,733,808.63 that includes funds held by Park National Bank and Star Ohio.

[Interest Revenue by Fund](#)

[Interest Revenue by Type](#)

# City of Mansfield, Ohio

## Income Tax Activity

January 1, 2023 through February 28, 2023

The City has four separate income tax levies. The voted 0.25% levy is deposited in the City's Street Resurfacing Fund. It is scheduled to expire on June 30, 2025. The voted 0.50% levy is deposited in the City's Safety Services Fund and is scheduled to expire on December 31, 2023. The voted 0.25% PRIDE levy is deposited into the Safety-Services PRIDE, Parks and Recreation, Street Lighting, and Demolition funds. It is set to expire on December 31, 2025. The 1% permanent levy is deposited in the City's General Fund. The majority of income tax deposited in the General Fund is transferred to other funds.

Income tax receipts (including penalty, interest and court costs) totaled \$5,632,705.96 as of February 28, 2023. This is \$282,072.64 or 5.27% more than 2022 collections.

The City received \$5,517,885.24 in income tax collections (excluding penalty, interest and court costs). This amount is 16.95% of the estimated income tax revenue for 2023. Income tax withholding receipts are \$1,245.54 less than the same date in 2022. Individual receipts are \$59,110.38 more than 2022 and Net Profit receipts are \$195,157.66 more than the same date in 2022.

The City paid \$129,997.96 in city income tax refunds through February 28, 2023, which is 13.31% of the amended budget. This is \$14,348.90 or 9.94% less than refunds through February 28, 2022.

Click the links below to view:

[Income Tax Revenue by Fund](#)

[Income Tax Revenue by Levy](#)

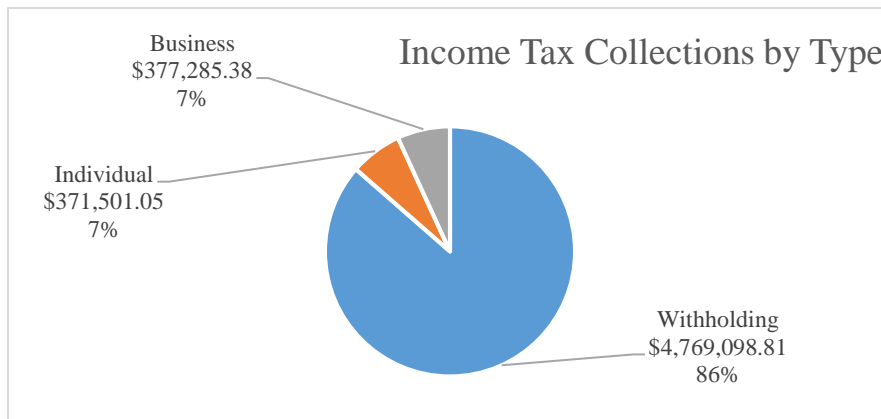
[Safety Services Fund Revenues](#)

Income Tax Collections by Type and by Fund Type:

[Withholding](#)

[Individual](#)

[Business](#)





## **“PRIDE” Income Tax Collections and Disbursements**

### **February 28, 2023**

On November 5, 2013 the residents of Mansfield approved a 0.25% increase to the city income tax rate effective January 1, 2014. The residents approved a renewal of this tax on May 4, 2021 effective January 1, 2022 and expiring December 31, 2025. The revenue, referred to as the “PRIDE” tax, is designated for Safety Services (50%), Parks & Recreation (22%), Demolitions (20%) and Street Lighting (8%). In order to provide a clear audit trail, new funds were created for each purpose.

As of February 28, 2023, the “PRIDE” income tax levy has generated \$689,557.53 in fiscal year 2023.

<u>"PRIDE" Fund</u>	<u>Collections</u>
Fund 236 Parks & Recreation	\$ 151,702.66
Fund 237 Street Lighting	55,164.63
Fund 238 Demolitions	137,911.48
Fund 239 Safety Services	344,778.76
Total	<u>\$ 689,557.53</u>

“PRIDE” tax collections, designated for safety services (Fund 239), are transferred to the police, fire and communication departments (Fund 214). After allocating \$50,000 to the communications center, the remaining collections are equally transferred to the police and fire departments. The allocation of “PRIDE” tax between the safety departments is determined by the Mayor and approved by Council.

The following links summarize the revenue collections and disbursements of the four “PRIDE” funds.

Click the links below to view:

PRIDE Levy:

[Parks and Recreation Fund](#)

[Street Lighting Fund](#)

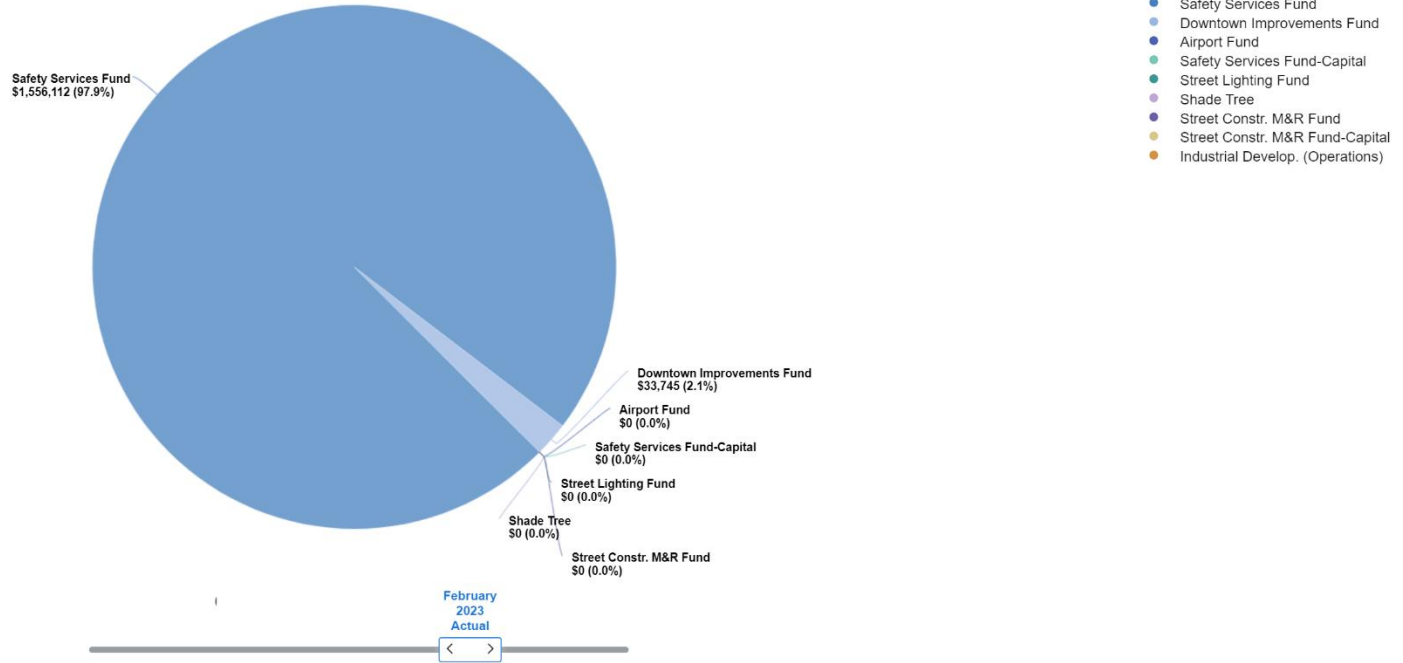
[Demolition Fund](#)

[Safety Services PRIDE Fund](#)

# Support Provided by General Fund



Visualization



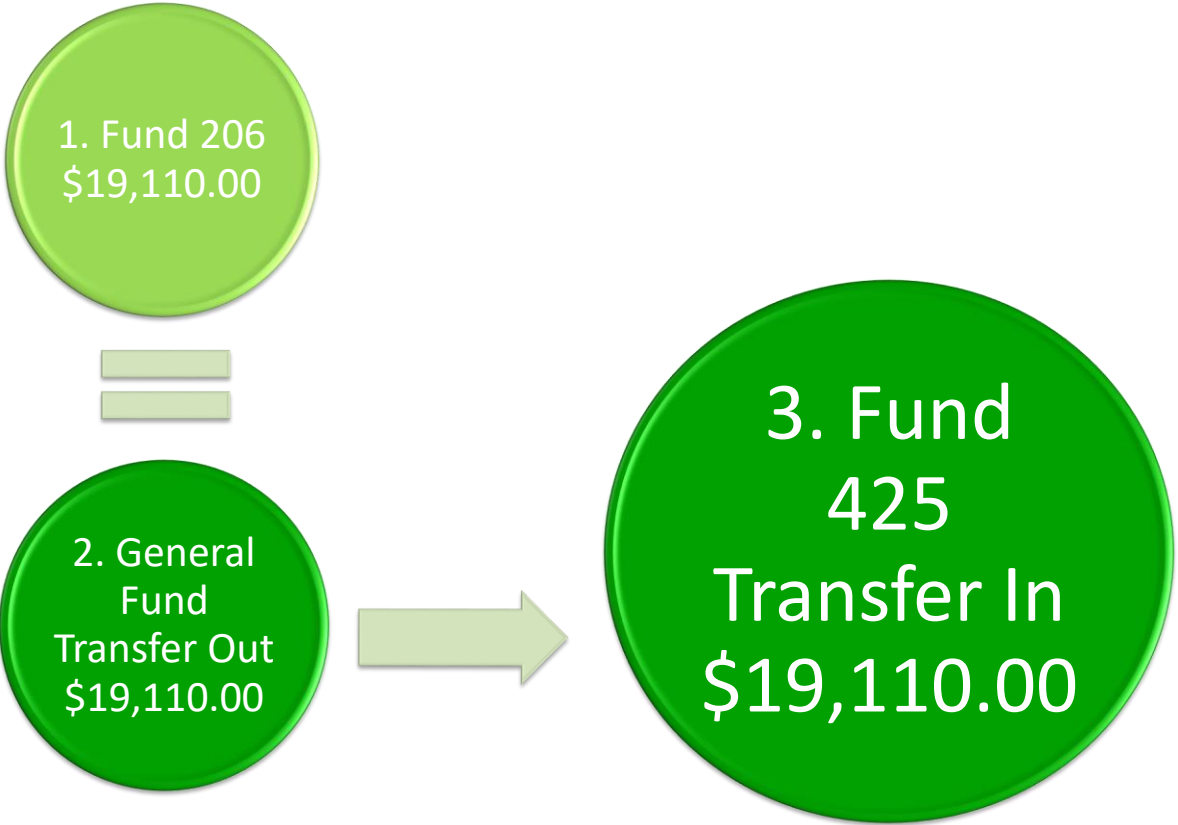
	January 2023 Actual	February 2023 Actual
Safety Services Fund	\$ 358,646	\$ 1,556,112
Downtown Improvements Fund	14,635	33,745
Industrial Develop. (Operations)	0	0
Street Constr. M&R Fund-Capital	0	0
Street Constr. M&R Fund	0	0
Shade Tree	0	0
Street Lighting Fund	0	0
Safety Services Fund-Capital	0	0
Airport Fund	0	0
<b>Total</b>	<b>\$ 373,281</b>	<b>\$ 1,589,857</b>

Data filtered by Transfer Out, General Fund, Departments and exported on March 20, 2023. Created with OpenGov

## [Support Provided by the General Fund](#)

## [Comparison of Total General Fund Revenue to General Fund Revenue Transferred to the Safety Services Fund](#)

City of Mansfield, Ohio  
Revenue for Fund 425 Downtown Improvements  
as of February 28, 2023





# Monthly Amount to Transfer to 425

Fiscal Year to Date 02/28/23  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 206 - Motor Vehicle License Tax Fund										
	<b>REVENUE</b>									
	Department 53 - Street									
	Sub Department 01 - Operations									
	Local Taxes									
4006.01	Municipal Motor Vehicle Registration Tax ORC 4504.06 (2019 - 2030)	240,000.00	.00	240,000.00	19,110.00	.00	33,745.00	206,255.00	14%	237,354.85
	<i>Local Taxes Totals</i>	\$240,000.00	\$0.00	\$240,000.00	\$19,110.00	\$0.00	\$33,745.00	\$206,255.00	14%	\$237,354.85
	Sub Department 01 - Operations Totals	\$240,000.00	\$0.00	\$240,000.00	\$19,110.00	\$0.00	\$33,745.00	\$206,255.00	14%	\$237,354.85
	Department 53 - Street Totals	\$240,000.00	\$0.00	\$240,000.00	\$19,110.00	\$0.00	\$33,745.00	\$206,255.00	14%	\$237,354.85
	<b>REVENUE TOTALS</b>	\$240,000.00	\$0.00	\$240,000.00	\$19,110.00	\$0.00	\$33,745.00	\$206,255.00	14%	\$237,354.85
Fund 206 - Motor Vehicle License Tax Fund Totals										
	<b>REVENUE TOTALS</b>	240,000.00	.00	240,000.00	19,110.00	.00	33,745.00	206,255.00	14%	237,354.85
	<b>EXPENSE TOTALS</b>	.00	.00	.00	.00	.00	.00	.00	+++	.00
Fund 206 - Motor Vehicle License Tax Fund Totals		\$240,000.00	\$0.00	\$240,000.00	\$19,110.00	\$0.00	\$33,745.00	\$206,255.00		\$237,354.85
	Grand Totals									
	<b>REVENUE TOTALS</b>	240,000.00	.00	240,000.00	19,110.00	.00	33,745.00	206,255.00	14%	237,354.85
	<b>EXPENSE TOTALS</b>	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Grand Totals	\$240,000.00	\$0.00	\$240,000.00	\$19,110.00	\$0.00	\$33,745.00	\$206,255.00		\$237,354.85



# Fund 425 Invoice Payment Detail

Payment Date Range 01/01/23 - 02/28/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 425 - Downtown Improvements Fund</b>										
Department <b>28 - Downtown Improvements</b>										
Sub Department <b>25 - Programs</b>										
Account <b>5386.00 - Contractual Services. Other</b>										
791 - DOWNTOWN MANSFIELD INC	2147	DMI- 2023 Facade Improvement Grant Program	Paid by EFT # 956		01/12/2023	01/27/2023	01/18/2023	01/17/2023	01/23/2023	25,000.00
791 - DOWNTOWN MANSFIELD INC	2148	DMI- 2023 Vertical Development Grant Program	Paid by EFT # 956		01/12/2023	01/27/2023	01/18/2023	01/17/2023	01/23/2023	33,000.00
Account <b>5386.00 - Contractual Services. Other</b> Totals							Invoice Transactions	2		<u>\$58,000.00</u>
Sub Department <b>25 - Programs</b> Totals							Invoice Transactions	2		<u>\$58,000.00</u>
Department <b>28 - Downtown Improvements</b> Totals							Invoice Transactions	2		<u>\$58,000.00</u>
Fund <b>425 - Downtown Improvements Fund</b> Totals							Invoice Transactions	2		<u>\$58,000.00</u>
Grand Totals							Invoice Transactions	2		<u>\$58,000.00</u>



# Fund 425 Rev & Exp

Fiscal Year to Date 02/28/23

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 425 - Downtown Improvements Fund										
Department 28 - Downtown Improvements										
Sub Department 25 - Programs										
REVENUE										
4901.19	Transfers In Downtown Improvements Fund	240,000.00	.00	240,000.00	19,110.00	.00	33,745.00	206,255.00	14	237,354.85
	<b>REVENUE TOTALS</b>	<b>\$240,000.00</b>	<b>\$0.00</b>	<b>\$240,000.00</b>	<b>\$19,110.00</b>	<b>\$0.00</b>	<b>\$33,745.00</b>	<b>\$206,255.00</b>	<b>14%</b>	<b>\$237,354.85</b>
EXPENSE										
5386.00	Contractual Services. Other	120,000.00	.00	120,000.00	.00	.00	58,000.00	62,000.00	48	64,500.00
5704	Improvements	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0	122,458.00
5725.06	Equipment. under \$10,000	.00	.00	.00	.00	.00	.00	.00	+++	6,133.02
	<b>EXPENSE TOTALS</b>	<b>\$240,000.00</b>	<b>\$0.00</b>	<b>\$240,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,000.00</b>	<b>\$182,000.00</b>	<b>24%</b>	<b>\$193,091.02</b>
	Sub Department 25 - Programs Totals	\$0.00	\$0.00	\$0.00	\$19,110.00	\$0.00	(\$24,255.00)	\$24,255.00	+++	\$44,263.83
	Department 28 - Downtown Improvements Totals	\$0.00	\$0.00	\$0.00	\$19,110.00	\$0.00	(\$24,255.00)	\$24,255.00	+++	\$44,263.83
Fund 425 - Downtown Improvements Fund Totals										
	<b>REVENUE TOTALS</b>	<b>240,000.00</b>	<b>.00</b>	<b>240,000.00</b>	<b>19,110.00</b>	<b>.00</b>	<b>33,745.00</b>	<b>206,255.00</b>	<b>14%</b>	<b>237,354.85</b>
	<b>EXPENSE TOTALS</b>	<b>240,000.00</b>	<b>.00</b>	<b>240,000.00</b>	<b>.00</b>	<b>.00</b>	<b>58,000.00</b>	<b>182,000.00</b>	<b>24%</b>	<b>193,091.02</b>
	Fund 425 - Downtown Improvements Fund Totals	\$0.00	\$0.00	\$0.00	\$19,110.00	\$0.00	(\$24,255.00)	\$24,255.00		\$44,263.83
Grand Totals										
	<b>REVENUE TOTALS</b>	<b>240,000.00</b>	<b>.00</b>	<b>240,000.00</b>	<b>19,110.00</b>	<b>.00</b>	<b>33,745.00</b>	<b>206,255.00</b>	<b>14%</b>	<b>237,354.85</b>
	<b>EXPENSE TOTALS</b>	<b>240,000.00</b>	<b>.00</b>	<b>240,000.00</b>	<b>.00</b>	<b>.00</b>	<b>58,000.00</b>	<b>182,000.00</b>	<b>24%</b>	<b>193,091.02</b>
	Grand Totals	\$0.00	\$0.00	\$0.00	\$19,110.00	\$0.00	(\$24,255.00)	\$24,255.00		\$44,263.83

# Fund 425 Downtown Improvements YTD Cash Balance

From Date: 1/1/2023 - To Date: 2/28/2023

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
425	Downtown Improvements Fund	425	Downtown Improvements Fund	\$422,140.18	\$33,745.00	\$58,000.00	\$397,885.18
Grand Total: 1 Fund				\$422,140.18	\$33,745.00	\$58,000.00	\$397,885.18
						Minus Encumbrances	-
						Total Available Cash	397,885.18

**City of Mansfield, Ohio**  
**American Rescue Plan Act of 2021**  
**Project Status Report**  
(As of February 28, 2023)

<u>Project Name</u>	<u>Ordinance</u>	<u>Date</u>	<u>Project Amount</u>	<u>Project Expenditures</u>	<u>Project Balance</u>	<u>Project Completion</u>	<u>Completion Date</u>
<b><u>Regular ARPA Funds</u></b>							
Police Radio Replacement	21-206	10.05.2021	\$ 642,616.67	\$ (642,524.69)	\$ 91.98 *	Complete	06.08.2022
Fire Station COVID Upgrades	21-206	10.05.2021	325,000.00	(250,906.99)	74,093.01 *	Complete	12.29.2022
Small Business Assistance	21-206	10.05.2021	550,000.00	(295,000.00)	255,000.00		
Catholic Charity	21-206	10.05.2021	60,000.00	(60,000.00)	-	Complete	03.02.2022
3rd Street Sewer	21-206	10.05.2021	1,100,000.00	(1,048,271.00)	51,729.00 *	Complete	11.08.2022
4th Street Sewer	21-206	10.05.2021	950,000.00	(421,247.52)	528,752.48		
Water Line Design	21-206	10.05.2021	900,000.00	-	900,000.00		
Municipal Court Radio Upgrades	21-268	12.21.2021	20,000.00	(16,705.84)	3,294.16 *	Complete	10.06.2022
Fire Station - HVAC	21-268	12.21.2021	13,400.00	(13,337.15)	62.85 *	Complete	01.07.2022
Police Training Facility - HVAC	21-268	12.21.2021	30,000.00	(30,000.00)	-	Complete	07.05.2022
Police Training Facility - Furniture	21-268	12.21.2021	29,247.02	(22,325.33)	6,921.69		
Engineering - Chairs	21-268	12.21.2021	4,365.00	(4,358.40)	6.60 *	Complete	02.10.2022
Engineering - Remote Video Equipment	21-268	12.21.2021	3,800.00	(3,800.00)	0.00	Complete	02.16.2022
Airport - HVAC	21-268	12.21.2021	460,000.00	(460,000.00)	-	Complete	02.06.2023
Small Business Assistance	22-074 / 22-144	05.04.2022	200,000.00	-	200,000.00		
North End Community Center	22-074	05.04.2022	1,500,000.00	-	1,500,000.00		
Police Retention Payment	22-074	05.04.2022	637,000.00	(461,500.00)	175,500.00		
Dispatch Retention Payment	22-074	05.04.2022	27,500.00	(27,500.00)	-	Complete	05.20.2022
Rescue Squad Replacement	22-074	05.04.2022	350,000.00	-	350,000.00		
Clearfork Dam	22-074	05.04.2022	1,000,000.00	-	1,000,000.00		
Catholic Charity	22-144	08.03.2022	100,000.00	(100,000.00)	-	Complete	10.03.2022
Police Radio Equipment	22-144	08.03.2022	22,981.00	(22,981.00)	-	Complete	09.01.2022
Dispatch (Next Gen PSCC System)	22-144	08.03.2022	400,000.00	(25,654.00)	374,346.00		
<b>Subtotal (Regular ARPA Funds)</b>			<b>\$ 9,325,909.69</b>	<b>\$ (3,906,111.92)</b>	<b>\$ 5,419,797.77</b>		
<b><u>Revenue Replacement Funds</u></b>							
MPD Mobile Security Unit (3 year lease)	21-224	11.03.2021	\$ 70,200.00	\$ (70,200.00)	\$ -	Complete	01.11.2022
Airport Taxiway/Taxilane Drawings and Estimates	21-243	12.07.2021	15,000.00	(7,735.00)	7,265.00 *	Complete	02.22.2023
Five (5) Police Cruisers-2022 Dodge Chargers	21-274	12.21.2021	375,836.15	(317,225.42)	58,610.73 *	Complete	12.27.2022
Installation of Six (6) New Servers	22-005	01.18.2022	352,318.72	(352,092.72)	226.00 *	Complete	02.24.2023
Four (4) LIFEPAK 15 V4 Monitor/Defibrillators	22-010	01.18.2022	77,098.52	(77,098.52)	-	Complete	11.14.2022
Three (3) Police Cruisers - 2022 Ford Explorers	22-027	03.01.2022	232,772.07	(230,131.82)	2,640.25		
Four (4) Desktop Computers - IT	22-040	03.15.2022	9,629.92	(9,629.92)	-	Complete	05.24.2022
One (1) Microsoft Surface Laptop - HR	22-065	04.05.2022	1,986.54	(1,986.54)	-	Complete	04.26.2022
Police Locker Room Improvements	22-074	05.04.2022	175,000.00	(93,971.10)	81,028.90		
City Vehicles (Street Department Plow Trucks)	22-074	05.04.2022	600,000.00	-	600,000.00		



**City of Mansfield, Ohio**  
**American Rescue Plan Act of 2021**  
**Project Status Report**  
(As of February 28, 2023)

<u>Project Name</u>	<u>Ordinance</u>	<u>Date</u>	<u>Project Amount</u>	<u>Project Expenditures</u>	<u>Project Balance</u>	<u>Project Completion</u>	<u>Completion Date</u>
City Vehicles (Other Departments)	22-074	05.04.2022	125,000.00	-	125,000.00		
MPD Training Facility (Additional Costs)	22-074	05.04.2022	94,000.00	(94,000.00)	-	Complete	07.15.2022
Four (4) Unmarked Detective Vehicles	22-074	05.04.2022	100,000.00	(58,428.00)	41,572.00		
City Building Renovation (Including Foundation)	22-074	05.04.2022	3,750,000.00	(54,576.25)	3,695,423.75		
Underground Conduit for Parking Lot Lights	22-087	05.17.2022	63,728.00	(63,728.00)	-	Complete	07.14.2022
Storage Area Network (SAN) Unit - IT	22-118	06.21.2022	34,458.73	(34,458.71)	0.02 *	Complete	08.19.2022
Police Compound Lift Gate	22-129	07.19.2022	38,537.00	(19,268.50)	19,268.50		
West End Target Area Design	22-144	08.03.2022	200,000.00	-	200,000.00		
Rebranding City with County and Chamber	22-144	08.03.2022	200,000.00	-	200,000.00		
Westinghouse Demo	22-144	08.03.2022	500,000.00	(188,746.33)	311,253.67		
Westinghouse Arch	22-144	08.03.2022	40,000.00	-	40,000.00		
Downtown Mansfield / Destination Mansfield	22-144	08.03.2022	100,000.00	(100,000.00)	-	Complete	10.03.2022
North End Career Fair	22-144	08.03.2022	20,000.00	(20,000.00)	-	Complete	12.01.2022
June 2022 Storm Cleanup	22-144	08.03.2022	50,000.00	-	50,000.00		
Bike Path Extension - Trimble Road	22-162	08.16.2022	500,000.00	(4,725.88)	495,274.12		
Backup Storage Appliance - Information Technology	22-189	10.04.2022	92,044.47	(92,044.47)	-	Complete	12.01.2022
Website Redesign, Including Countywide Branding	22-190	10.04.2022	38,250.00	-	38,250.00		
FAA Windcone Project Grant Match	22-209	10.18.2022	37,800.00	-	37,800.00		
<b>Subtotal (Revenue Replacement Funds)</b>			<b>\$ 7,893,660.12</b>	<b>\$ (1,890,047.18)</b>	<b>\$ 6,003,612.94</b>		
<b>Grand Total (ARPA)</b>			<b>\$ 17,219,569.81</b>	<b>\$ (5,796,159.10)</b>	<b>\$ 11,423,410.71</b>		

Note: The City of Mansfield was awarded \$20,995,402.00 in American Rescue Plan funds. As of February 28, 2023, City Council has approved projects totaling \$17,219,569.81, with \$3,775,832.19 yet to be allocated (\$1,669,492.31 in regular ARPA funds and \$2,106,339.88 in revenue replacement funds).

\* Remaining funds from completed projects (to be re-allocated for future projects):

Regular ARPA	\$	129,277.60
Revenue Replacement		66,101.75
Total	\$	<u>195,379.35</u>