

CITY OF MANSFIELD  
INCOME TAX DIVISION  
P.O. BOX 577  
MANSFIELD, OHIO 44901-0577  
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FAX: (419)-755-9751  
[WWW.CI.MANSFIELD.OH.US](http://WWW.CI.MANSFIELD.OH.US)

**REQUEST FOR EXTENSION TO FILE A  
2023  
INCOME TAX RETURN**

**USE THIS FORM IF YOU HAVE NOT REQUESTED OR RECEIVED A SIX-MONTH  
EXTENSION FOR FILING YOUR FEDERAL INCOME TAX RETURN.**

There are two ways to request an extension of time to file a Mansfield Income Tax Return. First you can visit website: [WWW.CI.MANSFIELD.OH.US](http://WWW.CI.MANSFIELD.OH.US) and follow link to E-File (you must be e-file registered), sign in and click on Request Extension and submit. Or you can complete this form and mail or fax in.

**To qualify for this request, you must submit your request by April 15 the due date for this request.** Although you are not required to make a payment of the tax you estimate as due, this request does not extend the time to pay the amount of tax due. If you do not make payment you will be assessed penalty and interest charges. The current interest rate is 10% per annum. The current penalty amount is 15% of the amount not timely paid. A one time assessment.

**Detach Here**

Application of Extension of Time to File a 2023 Income Tax Return

Name(s)	
	Social Security#
	Social Security#
Street/Mailing Address	
City, State, Zip Code	

1. Tentative tax amount due \$

2. Credits against tax amount due:	
Tax withheld by employer:	\$
Estimated Payments:	\$
Other credits:	\$
Total line 2:	\$

3. Amount due (Line 1 minus Line 2) \$

*The time extended shall be the 15th day of the 10th month after the last day of the taxable year to which the return relates.*