

City of Mansfield Kelly Blankenship, Finance Director 30 North Diamond Street – Mansfield, OH 44902

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JOB POSTING TREASURY MANAGER

BARGAINING UNIT	GRADE	STEP	HOURLY	ANNUALLY
NON-BARGAINING			\$26.00 - \$37.00	\$ 54,080 - \$76,960

Reports To: Assistant Finance Director **FLSA Status:** Exempt

ABOUT US: The City of Mansfield is a vibrant and growing community nestled in the heart of Ohio. We are committed to providing exceptional services and maintaining financial integrity to ensure the prosperity and well-being of our residents. As part of our dedication to excellence, we are seeking a highly skilled and motivated Treasury Manager to join our Finance team.

POSITION OVERVIEW: As the Treasury Manager for the City of Mansfield, you will be responsible for overseeing all aspects of treasury operations, including cash management, investment management, debt management, and banking relationships. You will play a crucial role in managing the city's financial assets efficiently and effectively to ensure optimal liquidity, maximize investment returns, and minimize financial risks.

DUTIES AND RESPONSIBILITIES:

- Forecasts and manages daily, weekly, and monthly cash flow needs.
- Develops and implements strategies to optimize cash flow and minimize idle funds and borrowing costs.
- Monitors and analyzes financial markets and economic trends to make informed investment decisions.
- Executes investment strategies in accordance with established investment policies and regulations.
- Oversees bank reconciliations and ensures accurate financial reporting.
- Leads the process of issuing new debt, including working with bond counsel, underwriters, and rating agencies.
- Manages existing debt portfolio, including refinancing opportunities.
- Ensures compliance with all applicable debt covenants and regulations.
- Cultivates and maintains positive relationships with primary and secondary financial institutions.
- Negotiates favorable banking terms and fees.
- Prepares and presents treasury reports, forecasts, and analyses to department leadership and city officials, providing insights into the city's financial position and performance.
- Stays abreast of governmental accounting standards and regulations.

- Participates in the development and implementation of financial policies and procedures.
- Provides training and support to treasury staff on financial policies and procedures.
- Performs all other duties as assigned.

QUALIFICATIONS:

- Education Bachelor's degree in Finance, Accounting, Business Administration, or related field preferred; minimum of 5 years of progressive experience in treasury management, preferably in a government or public sector environment; strong knowledge of treasury operations, financial instruments, investment strategies, and banking services; proficiency in financial analysis, risk management, and financial modeling; comprehensive understanding of governmental accounting and reporting standards.
- Technology Proficiency in New World Systems and Microsoft Office Suite, is required.
- Language Skills Ability to clearly and effectively present complex financial information, in both written and oral communication, with stakeholders, management, and co-workers.
- **Mathematical** Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations; strong attention to detail and accuracy in data entry and calculations.
- **Organizational** Excellent organizational and time management skills, with the ability to prioritize tasks effectively.

BENEFITS:

- Competitive salary commensurate with experience
- Comprehensive benefits package including health, dental, vision insurance, retirement plan, and paid time off
- Opportunities for professional development and advancement
- A supportive work environment with a diverse and inclusive team

HOW TO APPLY:

If you are passionate about financial management and making a positive impact in your community, we encourage you to apply for this exciting opportunity. Please submit your resume and cover letter detailing your qualifications and why you are interested in joining our team.

Send resume and cover letter by mail:	Finance Department
	City of Mansfield
	30 N. Diamond St.
	Mansfield, OH 44902
by email:	Kelly@ci.mansfield.oh.us

APPLICATION DEADLINE: APRIL 30, 2024

Join us in our commitment to serving the residents of Mansfield with excellence and transparency. We thank all applicants for their interest in joining the City of Mansfield Finance Department; however, only those selected for an interview will be contacted.