



Job Opportunity



The City of Mansfield, Ohio, Director of Human Resources, announces the opening of the following full-time classified position in the **Wastewater Treatment Division of Public Works**:

Environmental Compliance (EC) Supervisor I

Posting Date: April 6, 2026

Deadline Date: Continuous posting until filled

Location: City of Mansfield, Ohio Wastewater Treatment Plant (385 South Illinois Ave)

Annual Salary: \$45,000-\$68,000

Minimum Qualifications:

- Valid Ohio Driver's License
- High School graduate
- 1 year of College or Professional laboratory experience

Preferred Qualifications:

- Completion of undergraduate core program in Environmental Science, Biology, Chemistry, Public Administration or closely related field.
- 5 years of professional laboratory experience, preferably at a wastewater treatment plant
- Ability to interpret engineering plans, technical specifications, and construction documents
- Professional laboratory experience following Standard Methods & QA/QC analysis
- Strong and professional communication skills, both written and verbal.
- Proficiency with Microsoft Office-with strong skills in Word, Excel, Outlook
- OWEA Wastewater Lab Certification
- Ohio EPA Water Reclamation Certification

Position Summary:

The City of Mansfield is seeking a qualified and motivated professional to serve as Environmental Compliance Supervisor. Reporting directly to the Operations Supervisor, this position performs advanced professional and supervisory work overseeing environmental compliance operations at the Wastewater Treatment Plant and all associated programs.

The Environmental Compliance Supervisor manages laboratory and pretreatment program staff, equipment, and records, ensuring full compliance with the City's National Pollutant Discharge Elimination System (NPDES) permit. This role leads, supervises, and coordinates personnel responsible for field sampling, laboratory analysis, regulatory documentation, and compliance reporting.

The position also ensures adherence to all applicable local, state, and federal regulations, including the Wastewater Treatment Plant's Risk Management Program (RMP) and Stormwater Pollution Prevention Program (SWPPP). This role is critical to safeguarding public health and protecting the environment through effective regulatory oversight and operational excellence.



Essential Duties and Responsibilities:

- Supervises, assigns and reviews the work of Laboratory Technician(s) and Sampling Aide(s) – training and administering discipline as necessary
- Conducts inspections, reviews data, and issues permits for Industrial Pretreatment Program
- Assists in the preparation of reports (Monthly DMR, Quarterly & Annual IPP, Annual Biosolids, WIB/SSO) and maintains organized records
- Directs and supervises the placement, operation, and maintenance of all sampling and laboratory equipment
- Orders necessary supplies & equipment for laboratory and pretreatment program
- Monitors treatment process data to ensure compliance with NPDES permit
- Implements proficient computer use for report preparation, data entry, and professional correspondence
- Interacts with the Ohio EPA, consultants, vendors, and other regulatory agencies in a professional manner

Compensation and Benefits:

- Competitive salary commensurate with experience
- Health, dental, and vision insurance
- Paid vacation, holidays, and sick leave
- Participation in a Ohio Public Employee Retirement System
- Training and professional development opportunities

The specific statements shown in this description are not intended to be all-inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.

APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED ON-LINE, EMAIL, OR IN THE HUMAN RESOURCES OFFICE. "WE ARE AN EQUAL OPPORTUNITY EMPLOYER". WE DO NOT DISCRIMINATE BASED ON RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.

